

Maintenance and Support

The college has appointed several personnel for maintaining the infrastructure by way of building maintenance, furniture and generator operator in case if the power shuts down. The people, who work here on maintenance of the college, will report regularly about the breakage of instruments and devices to the higher authority.

The maintenance activity of all the equipment is carried out on regular basis.

The Principal of the College monitors the requirements of equipment/ instruments and gets necessary sanction for procurement of the same from the management.

All available equipment are serviced and maintained as per the requirements.

Generator Facilities, Continuous water supply, which is also supplemented by a bore well which is installed in the campus.

Over- head tanks are constructed for storage of water to meet emergency crisis & an annual maintenance contract is given out to professionals for maintenance of the over-head water tanks on a yearly basis.

Service Department	Number of Staffs
Electrical Works	1
Civil Works	1
Computer Servicing	1
House Keeping	3

For Computer Laboratories (Utilization and Maintenance)

Access to internet is provided in the lab even after college working hours. Apart from the regular lab classes, students are offered practice in programming languages by various value added courses which are under taken in the lab.

Preventive maintenance and breakdown maintenance procedure is followed so as to ensure maximum availability of the systems in the lab. Installation of antivirus and firewall ensure that the software and system is secured. Regular check on the hardware and software condition of the machines is undertaken and the same is noted in a register. This ensures that the problem is identified and rectified at an early stage itself.

If the problem is minor, the technical support staff of the lab will rectify it.

Periodic maintenance is done by regular cleaning of the lab spaces, software updates and antivirus updates.

Maintenance of Electrical and Electronic Equipment:-

Regular check-up of equipment is carried out.

Maintenance file is maintained in the laboratories.

As per the requirement minor repairs are carried out by the faculty member.

Maintenance of computers is taken care by IT department.

Major repairs are outsourced by following the procedure of the institute.

The measuring instruments are calibrated regularly by standards companies.

Stock verification is done at the end of every year by the staff members from other department.