



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

**PRAGAT SAMAJIK SHIKSHAN SOCIETY'S DR
BABASAHEB AMBEDKAR SCIENCE AND ADVOCATE
GURUNATH KULKARNI COMMERCE
MAHAVIDYALAYA.**

**ST PETER EDUCATIONAL PREMISES, NEAR DIWANMAAN TALAO,
DIWANMAAN VASAI ROAD WEST
401202**

www.ambedkarcollegevasai.com

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NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

May 2019

NAAC

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Dr Babasaheb Ambedkar Science & Advocate Gurunath Kulkarni Commerce Mahavidyalaya was established in the year 2008 an eminent educationist Dr. Vinod Madhukar Gaikwad who had a missionary zeal to take up learning to every strata of the society. Strategically located in the heart of Vasai, the College is fully equipped with the state-of-art facilities and well qualified teachers and professors. The College is affiliated to University of Mumbai.

The aim of the College is to continuously enhance the teaching methods in order to provide students with an opportunity for their all-round development and impart quality education especially to the needy and poor students in and around Vasai area. It also strives for excellence in academics and makes an effort to create an aura that induces passion for learning along with the inspiration for decisive thinking and assessment; and thereby helping them to become the best professionals in the chosen careers and be a responsible citizen of our country. The student centric approach of the College helps in exploring the potential and skills of the students to help them face the competitive and challenging global market. Besides academics, students are promoted in the field of co-curricular activities and sports. A conducive atmosphere is provided for exploring their innate talents. Our college also helps the students to be socially responsible by motivating them to participate in various social activities such as charity, donation to needy, old and new clothes distribution to remote area poor people and so on

The College has a proven track record of excellent academic results over the years along with coveted awards and prizes at different levels, and this indeed has made the College stand with pride in the field of education. With the firm conviction that the NAAC accreditation offers a genuine opportunity for self-reflection to Institutes of Higher Education and enable them to measure their strengths and identify their weaknesses, the Steering Cell has toiled to prepare this Self -Study Report with utmost sincerity and the involvement of all the stakeholders of the institution.

Vision

- To impart quality education to the students from local area.
- To be the path finder for the young and aspiring youth of India and to offer them a helping hand.
- To act as a friend, philosopher and guide for the upcoming new generation.

Mission

- To impart knowledge which is empowering, value based and holistic in nature.
- To stimulate the academic environment for promotion of quality teaching and learning.
- To offer quality education for academic excellence.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Dr. Babasaheb Ambedkar Science and Advocate Gurunath Kulkarni Commerce Mahavidyalaya – named after the great personality and father of Indian constitution.

- Location: In Vasai west near to western railway between Naigaon and Nallasopara Caters to the need of the learners staying in the vicinity of these two cities in the residential and industrial areas.
- Run by Pragat Samajik Shikshan Sanstha – an organization with its base in Maharashtra State, committed to national integration and upliftment of poor and needy students in the fields of education.
- Spacious Campus with excellent infrastructure.
- Continuous Power Supply and 24x7 Security Services.
- A well-equipped Library and Computer Laboratories.
- Supportive Management and an able Principal.
- Excellent, dedicated, competent faculty members with leadership qualities.
- Students who are sincere, enthusiastic, respectful and proactive.
- Vibrant work culture and a learner-centric approach.
- Good academic results with positive trends.
- Centralized administration with decentralized responsibilities.
- Active extension activities with social responsibilities.
- Expansion with the introduction of new programmes and job oriented courses.
- Active NSS.Orientation of newly admitted first year students.
- Active IQAC to maintain and enhance the quality of education.

Institutional Weakness

- Inconvenience to students staying in remote village near Nallasopara and Virar due to lack of public transport.
- Poor Spoken English and Computer Skills of learners from rural background.
- No Adult Education and NCC activities.
- Financial constraints – the college is self-financed.
- Lack of Hostel Facilities.
- Insufficient Research output by the faculty.

Institutional Opportunity

- To bring the institution under Section 2F and 12B of UGC Act.
- Introduction of new courses such as M.Com (Accountancy) and more add-on courses.
- Introduction of the wing of Institute of Distance Education for employed learners.

Institutional Challenge

- Financial constraints.
- Providing Mass transportation services.
- Heavy competition from other established colleges.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The faculty analyses the needs of the students before the beginning of every semester and plan the curriculum as prescribed by the university in such a way that it includes activities and sub activities related to the prescribed syllabus. As the **DR.BABASAHEB AMBEDKAR COLLEGE SCIENCE & ADVOCATE GURUNATH KULKARNI COMMERCE MAHAVIDYALYA** is affiliated to University of Mumbai, the curriculum is enriched wherever possible within the limitations of the university norms. The effective delivery of the curriculum includes a wide variety of things from the recruitment of skilled faculty, work culture, supervision and revision through periodic meetings with the principal, faculty and student committee meetings. The head of each department submit a workload statement at the beginning of every semester based on which timetable is prepared. Through a series of interactive activities like group discussions, PowerPoint presentation, quizzes, debates ,the students are given practical insight into the curriculum that will help the students to help their high order cognitive skills such as critical analysis, problem solving books of changed syllabi every year. Using projector for the effectiveness of Teaching-Learning Process. Preparing minimum slides for every subject covering the essential aspects. The minimum number of working days stipulated by the university is deeply adhered to every year. Continuous assessment through Internal Test is followed. Periodic mock tests are conducted for the effective delivery of the curriculum and assessment of the students. Industrial visits are organized to provide practical exposure to the students. Internet based activities and assessments are given to both graduate and professional courses to update their knowledge in their respective discipline. Organizing seminars and workshops for the overall development of the students. Certificate courses are given every year for the B.Sc. (IT) and Commerce students. Special coaching is given to develop the personality of the students on their soft skills to equip them to compete with others in the cut throat competition corporate world. Organizing cultural activities, NSS unit activities like Swachh Bharat Abhiyan, Blood Donation Camp, Rally in Plastic Ban.

Women development Cell activities like Power Yoga, Meditation, Self Defense, Status of woman in Indian Society.

Teaching-learning and Evaluation

The college admission committee makes a summary of the students based on the academic background, medium of education, economic status, curricular and extra-curricular activities of the student while taking the admission. The individual requirement of each student is analyzed and the students will be classified as per the following. Details of the academic performance and achievements of the students such as university ranks, medals, and appreciation certificates are scrutinized and based on the primary data collected the students are categorized as slow and advanced learners. A bridge course is conducted for the students to tackle difficulties in languages, accounts, computers and such similar subjects. For example all the departments adopt a bilingual approach to make the students to overcome their hesitancy towards English. The commerce and management

and the IT department conducts an exclusive bridge course for the students from other streams of education to help them through the initiation process. Poor performance in the class room due to absenteeism is intimated to the mentors and parents either by SMS or by phone calls and through meetings. Corrective steps are taken accordingly. Remedial classes are conducted for the academically disadvantaged students to provide them with an opportunity to improve their subject knowledge. Contents beyond the syllabus but pertaining to the core of the subject are discussed in the class to make the student aware of the trending topics relevant to the subject of teaching. The slow learners are encouraged to take effective part in whatever subjects that interests them to motivate them into learning. Slow learners are constantly encouraged to meet up with their mentors for extra classes or take up assignments like preparing a collage or chart or a power point presentation to gather in-depth knowledge about the subject. Teachers also help these students by tutorials and one to one discussions. Students from other states are constantly encouraged to take part in the activities of the class room to make them feel at ease and to shed the cultural barriers. The advanced learners are identified during the class room discussions, performance in the internal assessments, feedback from mentors-teachers.

Research, Innovations and Extension

The institution intends to develop research culture not only among faculty but also among students. The college has adopted practical approach in the recent years to keep the students on par with the latest in their respective fields of study. Some of the class rooms are equipped with Over Head Projectors to facilitate the students. The most recent and popular method of incubation of ideas for the students is the case studies. The different cases in the text book and the reference books are identified and the students are given a specific time to study and

identify the problem in the case studied by them, solve it and present it in the class room.

The various departments generate a co-curricular stimulus by means of workshops and seminars. These lectures spark off the creativity of the student to sharpen their innovativeness.

Students are given hands on experience to be updated on the latest technology and to improvise on them. Separate labs are set up for the students in computer for B.Sc. (IT) and the language departments to make the students acquainted with the latest in the field and improvise on them. Commerce students are encouraged every year to visit industries, establish rapport with them at various levels, collect and process data and submit it as project reports.

The B.Sc. (IT) students choose an area of interest of their own preference and do a mini project as co-curricular activity to expose them to the latest developments in the software and hardware industry. Students who are interested in creative writing are encouraged by the teachers to write for college magazines. B.COM, BFM, BMS students are motivated to take effective part in enhancing their knowledge in current affairs by the concerned department faculties and are motivated to read and participate in various quiz or debates and poll surveys. Certificate courses are offered to the students to imbibe them with the latest in their field of expertise. Lastly, Teaching innovations are brought to the notice of the principal who in turn takes it to the management to discuss the developments needed to execute.

Infrastructure and Learning Resources

The institution has twenty (21) fully functional Class Rooms. The mode of teaching is both

Conventional Chalk & Talk method along with Digital mode. The policy of institution is very clear and focused to facilitate effective teaching-learning processes. The institution prepares a five year plan for creation and enhancement of infrastructure.

The vision of the college management is to constantly improve the students learning environment by providing infrastructure that is on par with the prestigious institutions of India. The college is actively trying to improve the quality of the knowledge imparted on the students, our policy allows us to be flexible and adapt to the current needs of our students so that we are able to bring the best out of them. The college also organizes several seminars, workshops, faculty development programmes related to emerging technologies to keep everyone in college updated in their respective fields. We thoroughly believe in learning through a visual medium. The campus is also Wi-Fi enabled for everyone. The infrastructure is assessed against the requirements to align with the university mandate/programs/calendar

The College academic programs are organized in three Buildings of the College. The future plan of the College includes shifting the College to an independent campus with a new building in the vicinity. The College also plans to introduce post graduate programs in commerce. Our auditorium can accommodate more than 200 students with a set-up of digital surround speakers and cordless microphones. One of the classrooms has been upgraded to smart classroom with high end interactive digital board, desktop computer with Wi-Fi facility.

Library facilities:

We have library software to automate the work. Conventional manual process is also followed.

Learning Resources:

This includes resources and infrastructure required for library, laboratories, class room teaching, events, meetings, workshops.

Utilities :

Other utilities like safe drinking water, washroom, girls and boys common room, Power Generators etc. The college has recently installed Solar Power panels to generate electricity from renewable energy source and encourage and maintain an environment friendly atmosphere without depleting the conventional sources of energy and polluting the environment. Following Facilities are available in College.

Student Support and Progression

Student participation is integral for all the activities of the college. The college has an organized Student Council. Besides this, student representatives are nominated for all the committees of the college. The members of the Student Council are elected by class representatives. Class representatives are elected by students of each class. Student Council body consists of a General Secretary, Debating Secretary, University representative. The Student Council members and members of all other committees are involved in all college activities. Members of the committees are selected by the faculty members in charge of the committees. Sports committee- The Sports Committee headed by the physical education director of the college organizes Annual Sports Meet. Student representatives from senior classes are actively involved in the committee in planning and execution of all the indoor and outdoor competitions. Student committee identifies students good at sports and train them for inter college competitions. Cultural committee- The Cultural activities of the college are planned by the

Cultural committee every year. This involves interclass cultural competitions as well as cultural programs conducted during various college celebrations like Teachers Day, Dr. Babasaheb Ambedkar Jayanti, etc. The Cultural committee members include faculty members as well as student. The committee identify students good at cultural programs and trains them for college activities. Inter college and intra college cultural activities/competitions involve student representatives and class monitors. College celebrations- Committees are formed for all celebrations of the college which involves in charge faculty members and 1/2 student representatives. National festivals include NSS students and Student Council members involves class representatives and committee members from all classes. Examinations committee- Suggestions from the students are considered regarding dates and timings of the internal exam by the Examination Committee. Grievance Redressal committee: - Grievance Cell addresses all kinds of grievances of the students. Grievances related to examinations, infrastructure, harassment, ragging, etc are addressed by the cell. Suggestion Boxes are placed in the college at a noticeable location and the suggestions given by students are implemented if possible/necessary. Some grievances are directly brought to the notice of the Principal or the committee members of the college.

Governance, Leadership and Management

The college has adopted e-Governance for the automation of evaluation of examination of students which helps in smooth functioning and error free results and also acts as time saving. e-Governance is generally characterized by participation, transparency and accountability. The recent advances in communication technologies and the Internet provide opportunities to transform the relationship between the college administration and students in a new way by providing the delivery of necessary information to students. The college has communication software which allows sending necessary updates to students regarding holiday, upcoming events, PTA and so on. E-mails & website too are used as a communication medium to update students.

Institutional Values and Best Practices

(a) Safety and Security: The institution gives highest priority to safety and security of students and staff and ensures a proper system in place so that both the genders feel safe and free to pursue their educational interests. The following initiatives have been taken by the college to foster gender equity. The institution has installed CC (Close Circuit) cameras at different places in the campus for a strict surveillance. Committees such as the **Discipline Committee and Students' Grievance Committee** are active and monitor continuously for a hassle free and conducive atmosphere for learning. As students also are members of these committees, it drives a sense of responsibility towards building and sustaining a secured environment. The **Student Council** is a forum where equal preference is given to both the genders with a view to sensitizing them towards building an institution that is free from gender prejudices. The institution has a network with the police administration and NGO's talks on gender related issues, ragging, cybercrime and other anti-social elements prevailing in the society. The **Women Development Cell** has organized programs for all the girl students in the college on safety and defense mechanism techniques.

(b) Counselling: Personal Counselling provides an opportunity for teachers to explore students' attitudes and concerns in a supportive and non-judgmental environment. The Class- in-charges would function as counsellors for issues on a day-to-day basis at the class level. When it is identified that the issues/ concerns of the students need professional handling, they would be referred to the Professional counsellor, where cross talks and interaction would help towards a possible solution. Students come for Professional Counselling when they are

dealing with stress, losses, difficult relationships, feeling isolated or depressed, peer pressure, lack of ability to cope with academics, impractical expectations of the parents/ teachers and many others.

(c) **Common Room:** The institution has Girls common room in BLOCK 49 with an area coverage of 120 square feet. The Common room has a washroom facility. In addition with that college provides common room for Boys along with Gymkhana in BLOCK No. 57 with area coverage of 126 square feet.

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2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	PRAGAT SAMAJIK SHIKSHAN SOCIETY'S DR BABASAHEB AMBEDKAR SCIENCE AND ADVOCATE GURUNATH KULKARNI COMMERCE MAHAVIDYALAYA.
Address	ST PETER EDUCATIONAL PREMISES, NEAR DIWANMAAN TALAO, DIWANMAAN VASAI ROAD WEST
City	VASAI WEST
State	Maharashtra
Pin	401202
Website	www.ambedkarcollegevasai.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Director	VINOD MADHUKA R GAIKWAD	0250-7972022619	7722005182	-	drbabasahebambed karcollege@gmail. com
IQAC / CIQA coordinator	S.M. SHAIKH	0250-2320750	7722005182	-	smshaikh2010@g mail.com

Status of the Institution	
Institution Status	Self Financing and Private

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details				
Date of establishment of the college		25-08-2008		
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name	Document		
Maharashtra	University of Mumbai	View Document		
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC				
12B of UGC				
Details of recognition/approval by stationary/regulatory bodies like AICTE, NCTE, MCI, DCI, PCI, RCI etc (other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day, Month and year (dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence (CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	ST PETER EDUCATIONAL PREMISES, NEAR DIWANMAAN TALAO, DIWANMAAN VASAI ROAD WEST	Urban	2.1	3800

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Science	363	HSC	English	60	60
UG	BMS,Management	36	HSC	English	60	60
UG	BCom,Commerce	36	HSC	English	120	120
UG	BCom,Commerce	36	HSC	English	60	60
UG	BCom,Commerce	36	HSC	English	60	60
UG	BCom,Commerce	36	HSC	English	60	60

Position Details of Faculty & Staff in the College

**Self Study Report of PRAGAT SAMAJIK SHIKSHAN SOCIETY'S DR BABASAHEB AMBEDKAR SCIENCE AND
ADVOCATE GURUNATH KULKARNI COMMERCE MAHAVIDYALAYA.**

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				24			
Recruited	0	0	0	0	0	0	0	0	10	14	0	24
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				25			
Recruited	0	0	0	0	0	0	0	0	10	15	0	25
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				17
Recruited	9	8	0	17
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				17
Recruited	9	8	0	17
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	3	0	0	3
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	10	15	0	25

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male		Female	
	Others		Total	
	0		1	

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	833	3	0	0	836
	Female	500	6	0	0	506
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	5	7	11	12
	Female	6	12	19	9
	Others	0	0	0	0
ST	Male	2	3	11	3
	Female	0	3	6	2
	Others	0	0	0	0
OBC	Male	52	66	57	45
	Female	25	31	30	22
	Others	0	0	0	0
General	Male	677	734	831	780
	Female	420	515	447	471
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1187	1371	1412	1344

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 6

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	6	6	6	5

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1412	1371	1187	1134	1011

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
191	191	191	191	164

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
452	408	354	326	307

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
27	25	23	24	24

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
27	25	24	24	24

File Description	Document
Institutional Data in Prescribed Format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 22

Number of computers

Response: 55

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
8745223	6670230	6328501	6108925	4673982

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The faculty analyses the needs of the students before the beginning of every semester and plan the curriculum as prescribed by the university in such a way that it includes activities and sub activities related to the prescribed syllabus. As the **DR.BABASAHEB AMBEDKAR COLLEGE SCIENCE & ADVOCATE GURUNATH KULKARNI COMMERCE MAHAVIDYALYA** is affiliated to University of Mumbai, the curriculum is enriched wherever possible within the limitations of the university norms. The effective delivery of the curriculum includes a wide variety of things from the recruitment of skilled faculty, work culture, supervision and revision through periodic meetings with the principal, faculty and student committee meetings. The head of each department submit a workload statement at the beginning of every semester based on which timetable is prepared. Through a series of interactive activities like group discussions, PowerPoint presentation, quizzes, debates ,the students are given practical insight into the curriculum that will help the students to help their high order cognitive skills such as critical analysis, problem solving books of changed syllabi every year. Using projector for the effectiveness of Teaching-Learning Process. Preparing minimum slides for every subject covering the essential aspects. The minimum number of working days stipulated by the university is deeply adhered to every year. Continuous assessment through Internal Test is followed. Periodic mock tests are conducted for the effective delivery of the curriculum and assessment of the students. Industrial visits are organized to provide practical exposure to the students. Internet based activities and assessments are given to both graduate and professional courses to update their knowledge in their respective discipline. Organizing seminars and workshops for the overall development of the students. Certificate courses are given every year for the B.Sc. (IT) and Commerce students. Special coaching is given to develop the personality of the students on their soft skills to equip them to compete with others in the cut throat competition corporate world. Organizing cultural activities, NSS unit activities like Swachh Bharat Abhiyan, Blood Donation Camp, Rally in Plastic Ban. Women development Cell activities like Power Yoga, Meditation, Self Defense, Status of woman in Indian Society. Teachers are provided with sufficient freedom to supplement the content given by the university. Skill development courses are being offered to enhance the capabilities of the students. Feedback received from students is gainfully employed to strengthen curriculum planning and development.

File Description	Document
Any additional information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 29

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	6	6	6	5

File Description	Document
Details of the certificate/Diploma programs	View Document
Any additional information	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 0

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of participation of teachers in various bodies	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 16.67

1.2.1.1 How many new courses are introduced within the last five years

Response: 1

File Description	Document
Details of the new courses introduced	View Document
Any additional information	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 100

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 6

File Description	Document
Name of the programs in which CBCS is implemented	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 3.44

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
140	100	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

The graduate program within the college represents a rich diversity of students whose needs are shaped and addressed by the various programs that are imbibed in the curriculum. The college has the following programs to supplement the university curriculum 1. Innovation and creativity

2. Personality development 3. Environmental studies 4. Computer fundamentals 5. Science and Society. Innovation and creativity is taught to the students to develop the overall skills of every student. The

students are taught various methods to tap their creativity and innovation either formally or informally. The subject will teach the students about the economy, society, politics and governance of the society in which are living and how their creativity and innovation can change the world for their personal and societal growth. Personality development course is taught along with the curriculum and also by the experts in the industry to teach personal as well as professional ethics to the students. To support this, the college has various cells such as NSS Unit, Women Development Cell, Cultural committee, etc. The syllabus is framed in such a way that students take very active part in various activities created for this course. The students are encouraged to participate in debates, quizzes, group discussions. Tree plantation, power yoga, dental checkup, Kranti Din, Road safety, Anti-plastic ban, Street play act, Save girl child rally, Swatch Bharat Abhiyan, Old age home visit, Blood donation, Adivashi Ashram School Pelhar, fruit distribution in Government hospital. All these activities are conducted by our college NSS Unit to motivate the students. Workshop of IT conducted for three days by ProTrex aiming to provide a preliminary training on 'Internet of Things'. Cultural activities like Friendship day, Tricolor day, Independence day, Rangoli competition, Teacher's day celebration, Mehendi competition are organized by the college to encourage the students and take active part in it. Women Development Cell solve the problem of the girl students and also organize activities for the girl students like self defense program which help them to protect themselves. Career Guidance conducted by the college with the support of Times Pro Placement. Career counseling and guidance is also provided by the college to the students which helps them for their future progression. During proxy lectures, banking exam tips were given to the students. Impression management and presentation skills conducted by the college to encourage and motivate the students to face in the society. Environmental Committee organized programs like Poster making Competition, Best Out of Waste Competition, Green Day. All these activities are organized at our College premises to provide a wide range of value-added activities for students to choose according to their interests and inclination.

File Description	Document
Any Additional Information	View Document

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 2

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 2

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document
Brochure or any other document relating to value added courses.	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 20.33

1.3.3.1 Number of students undertaking field projects or internships

Response: 287

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: B. Any 3 of the above

File Description	Document
Any additional information	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback processes of the institution may be classified as follows:

A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: C. Feedback collected and analysed

File Description	Document
URL for feedback report	View Document

NAAC

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.73

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
7	9	15	5	8

File Description	Document
List of students (other states and countries)	View Document
Institutional data in prescribed format	View Document

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 87.69

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1412	1371	1187	1134	1011

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1476	1476	1404	1332	1260

File Description	Document
Institutional data in prescribed format	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 64.1

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
157	125	125	91	98

File Description	Document
Institutional data in prescribed format	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

The college admission committee makes a summary of the students based on the academic background, medium of education, economic status, curricular and extra-curricular activities of the student while taking the admission. The individual requirement of each student is analyzed and the students will be classified as per the following. Details of the academic performance and achievements of the students such as university ranks, medals, and appreciation certificates are scrutinized and based on the primary data collected the students are categorized as slow and advanced learners. A bridge course is conducted for the students to tackle difficulties in languages, accounts, computers and such similar subjects. For example all the departments adopt a bilingual approach to make the students to overcome their hesitancy towards English. The commerce and management and the IT department conducts an exclusive bridge course for the students from other streams of education to help them through the initiation process. Poor performance in the class room due to absenteeism is intimated to the mentors and parents either by SMS or by phone calls and through meetings. Corrective steps are taken accordingly. Remedial classes are conducted for the academically disadvantageous students to provide them with an opportunity to improve their subject knowledge. Contents beyond the syllabus but pertaining to the core of the subject are discussed in the class to make the student aware of the trending topics relevant to the subject of teaching. The slow learners are encouraged to take effective part in whatever subjects that interests them to motivate them into learning. Slow learners are constantly encouraged to meet up with their mentors for extra classes or take up assignments like preparing a collage or chart or a power point presentation to gather in-depth knowledge about the subject. Teachers also help these students by tutorials and one to one discussions. Students from other states are constantly encouraged to take part in the activities of the class room to make them feel at ease and to shed the cultural barriers. The advanced learners are identified during the class room discussions, performance in the internal assessments, feedback from mentors and teachers. The college recognizes the achievement of the advanced learners either in terms of awards or medals in various functions conducted by the college. The advanced learners are encouraged to participate in seminars and to motivate the other students to reach up. The advanced learners are given proactive leadership, class monitors, cultural coordinators etc. The advanced learners are encouraged to organize college cultural

activities and are groomed to represent the college in state or national level academic, sports and such activities to foster their competitive spirit. Our institution had a metric rise and developed into a premier institution of education. The institution outreaches to widest range of students from backward as well as remote area in and around Vasai – Virar municipal corporation. Giving appropriate emphasis on curricular and co-curricular activities, institution attempts to develop personalities of our students through teaching and value based educational activities. We follow best Practices.

File Description	Document
Link for Additional Information	View Document

2.2.2 Student - Full time teacher ratio

Response: 52.3

File Description	Document
Any additional information	View Document

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.14

2.2.3.1 Number of differently abled students on rolls

Response: 2

File Description	Document
List of students(differently abled)	View Document
Institutional data in prescribed format	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The faculty members are in general aware of the students need in terms of knowledge and skills due to their previous experience in teaching similar students over the years. Student centric method of teaching is the most approved pedagogy followed by all the faculties of the institution. The institution takes several measures to help students to make fast development in their syllabus and also improve their general academic knowledge and skills. The traditional method of teaching is replaced by student participation in the class room activities, experiential learning, participative learning etc. which is undertaken in the following ways ; The classes are usually interactive with the students coming up with their own innovative

ideas and viewpoints with the guidance of the teacher. The students are encouraged to prepare models, charts, collages and they are displayed on the notice board or kept for the view of other students at a noticeable spot in the campus. This process will make other students feel motivated. The students are encouraged to attend seminars and conferences. Students are taken on industrial visits to get hands on experience and clarify their doubts on whatever is happening in their related field. Group discussions, intercollegiate fests, excursions are conducted to promote academic excellence and psychological relaxation to the students. The digital library has a vast collection of e-books to cater to the needs of the current generation of students who are very much interested in technical gadgets and e-learning. Free access to the internet to make the students familiarize themselves with digital libraries, ICT, etc. Students are given case studies and problem solving topics to encourage them to think out of the box. Add on courses are given as extra subjects to the students who are ready to empower themselves for the job market. Students are encouraged to take a topic of their own interest and do a presentation on that topic to their peers which will motivate the other students to cultivate independent and collaborative learning. Students are given task based responsibilities like organizing Food fest, or Cultural fest or any functions within the campus to make them leaders, organizers and team players. Industry experts are brought in periodically to enlighten the theoretical knowledge of the students with their practical experience. IT students are encouraged to develop projects in the final year of their studies. Students are orally guided regarding the various career oriented courses, competitive examinations and special choice based subjects in the beginning of the year. Contents beyond the syllabus are also taught to the students to make them aware about the recent trends in their disciplines. Through the various committees such as Cultural Committee, Environment Committee, Women Development Cell Committee, students are given opportunity to participate in many activities thereby promoting independent learning. Occasionally educational tours are also conducted.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 100

2.3.2.1 Number of teachers using ICT

Response: 27

File Description	Document
List of teachers (using ICT for teaching)	View Document
Provide link for webpage describing the " LMS/ Academic management system"	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 52.3

2.3.3.1 Number of mentors

Response: 27

2.3.4 Innovation and creativity in teaching-learning

Response:

Innovation and Creativity are becoming increasingly important for the development of the students in the 21st century class rooms to develop creative approaches and find new methods, solutions and practices to grab the attention of the students. The college is committed to innovations in knowledge delivery through an optimal use of available technology. The teachers use various innovative methods to make the class room appeal more to the students than the conventional chalk and board class room. The pedagogy used by the teachers is aimed at developing the creative, yet critical temper among the students in the following ways: The teachers conduct group discussions, role plays periodically in the class room to provide an opportunity for the students to understand the subject. The teachers employ experiential learning process such as taking the students on industrial or site visits to make them understand the practical problems and finding solutions to sort them out. The students are encouraged to participate and show case their creative models or products or projects in exhibitions or competitions. This will bring out their leadership, team playing; inter personal skills and communicative skills. Not only that, it also makes the students more involved in whatever goals they have. To promote the creative and innovative spirit, the college organizes functions internally as well as sends students to participate in debates, youth festivals and competitions. To commemorate the great leaders and on these days students are encouraged to participate in debates, discussions or go on rallies promoting social awareness, etc. Publishing magazine and newsletter annually where the students can exhibit their creativity. Students are also motivated to use the internet, You-Tube and such tools to know the latest developments. They are also encouraged to formulate groups in WhatsApp or in social media to share new ideas and clear their doubts.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 99.17

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 8.77

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	2	1	2	2

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 6.07

2.4.3.1 Total experience of full-time teachers

Response: 164

File Description	Document
Any additional information	View Document

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 0

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 6.26

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	1	1	1	1

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

Evaluation of the skills gained by the students is the focal point in attaining a degree. Continuous assessment and evaluation helps to improve the quality to ensure that the student meets up with the prerequisites expected of a graduate. The college has been affiliated to the University of Mumbai and it adheres to the norms prescribed by the university. The university has both internal and external evaluation to assess the students on various aspects. The students are informed of the internal and external assessment system at the beginning of every academic year through orientation program. Though the external assessment comes at the end of every semester, the college adopts various methods to assess the students through continuous internal evaluation. The evaluation process is both conventional as well as modern, depending on the skills of the admitted students which are as follows:

- The conventional method includes conducting one pre- declared written test and the innovative method varies from class room discussions, student seminars, presentations, quiz, etc.
- The written internal tests will be conducted for 20 marks as stipulated by the university norms and the average is calculated as the final internal marks.
- Multiple written as well as oral assignments are given to the students to cultivate their comprehensive, cohesive communicative skills both oral and written.
- The students are encouraged to use all the search tools either from the internet or by visiting libraries to think beyond their prescribed text books and explore the plethora of knowledge awaiting them.
- 5 marks are allotted based on students average attendance, class room performance and their participation in the extracurricular and co-curricular activities.
- Students are encouraged to be creative in the presentation of their subjects to boost their self-confidence.

- IT students are given individual opportunity to practice the lab work, so that they would be able to perform better in the final practical exams and in future endeavors.
- In the final year of the course, the students are given the opportunity to do projects and the qualities of their skills are assessed by external examiners. The evaluation and assessment system adapted by the university and the college is geared toward mapping the individual capabilities of the students to identify the written and oral expression, comprehensiveness and accuracy of information. It takes into account the individual student's progression and improvement over a period of time over the performance parameters set by the faculty or the respective department. The written examinations, assignments, class room presentations have developed the communication skills and interpersonal skills of the students of the Dr. Babasaheb Ambedkar Science & Advocate Gurunath Kulkarni Commerce Mahavidyalaya. The college has increased the benefits to the students by adhering strictly to the vision and mission of the institution and improving the quality of the students by the continuous internal evaluation has been the central force behind it.

File Description	Document
Link for Additional Information	View Document

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

Internal assessment for all courses and subjects is done strictly as per university guidelines. In accordance with the evaluation rules issued by University of Mumbai, Credit Based Evaluation System has been adopted to assess the performance of the students:

Scheme of Examination The performance of the learners will be evaluated in two Components. One component will be the Internal Assessment component carrying 25% marks and the second component will be the Semester- wise End Examination component carrying 75% marks. The allocation of marks for the Internal Assessment and Semester End Examinations will be as shown below:-

Sr. No	Particulars	Marks		
1	One Class Test*	20 Marks		
2	Active participation in routine class instructional deliveries and overall conduct as a responsible learner, mannerism and articulation and exhibit of leadership qualities in related academic activities	05 Marks		

For Courses with Practical				
Sr. No	Particulars	Marks		
1	Semester End Practical Examination	20 Marks		
	Journal	05 Marks		
	Viva	05 Marks		
	Laboratory Work	10 Marks		
2	Active participation in routine class instructional deliveries and overall conduct as a responsible learner, mannerism and articulation and exhibit of leadership qualities in related academic activities	05 Marks		

b) Semester End Examinations – 75%

Duration–These examinations shall be of 2½ Hours duration

Theory question paper pattern

There shall be five questions each of 15 marks.

All questions shall be compulsory with internal choice within the questions.

Question may be subdivided into sub-questions a, b, c... and the allocation of marks depends on the weight age of the topic.

Passing Standard - The learners to pass a course shall have to obtain a minimum of 40% marks in aggregate for each course where the course consists of Internal Assessment and Semester End Examination. The learners shall obtain minimum of 40% marks (i.e. 10 out of 25) in the Internal Assessment and 40% marks in Semester End Examination (i.e. 30 Out of 75) separately, to pass the course and minimum of Grade E to pass a particular semester. A learner will be said to have passed the course if the learner passes the Internal Assessment and Semester End Examination together.

Question Paper Pattern for Periodical Class Test for Courses at UG Programmes Written Class Test (20 Marks)

1.	Match the Column / Fill in the Blanks / Multiple Choice Questions (½ Marks each)	05 Marks	
2.	Answer in One or Two Lines (Concept based Questions) (1 Mark each)	05 Marks	
3.	Answer in Brief (Attempt Any Two of the Three) (5 Marks each)	10 Marks	

Evaluation and examination being an important area, examination committee with its Chairman plays a vital role in its smooth functioning. The Vice Principal has been given the additional charge of the chairmanship. While drawing up the academic calendar at the beginning of the semester tentative dates for internal assessment and semester end examinations are fixed and announced. Teachers are asked to submit two sets of question papers of each subject well in advance. Examination time table is displayed on the notice board.

File Description	Document
Link for Additional Information	View Document

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

The college has an effective system to address the grievances of the students for the internal assessment marks and also after the results is announced by the university at the end of every semester. The mechanism is transparent, time-bound and efficient. The students are free to approach the concerned subject teachers once the internal assessment marks are released and can get them clarified as to why the marks have been lowered thus. They can contest the evaluation process and the same shall be attended to. In the case of the end of the semester external exam, students are given sufficient scope for the redressal of their grievances to evaluation of different papers in the following manner:

- They can ask for a photocopy of the test paper to check whether the paper is justly valued. In case, the evaluation is found to be defective, the students are legally eligible under the university rules for the reevaluation.
- The corrections in the final marks card statement also can be made by the student in written requisition which shall be addressed by the university as per the norms.
- The Registrar or the Controller of the examination makes the final decision with regards to exam related grievances at the university level. The college for its role meets up with the following to assess the student:

Scheme of Examination

The performance of the learners will be evaluated in two Components. One component will be the Internal Assessment component carrying 25% marks and the second component will be the Semester- wise End Examination component carrying 75% marks.

b) Semester End Examinations – 75%

Duration–These examinations shall be of 2½ Hours duration

Theory question paper pattern

There shall be five questions each of 15 marks.

All questions shall be compulsory with internal choice within the questions.

Question may be subdivided into sub-questions a, b, c... and the allocation of marks depends on the weight age of the topic.

Passing Standard - The learners to pass a course shall have to obtain a minimum of 40% marks in aggregate for each course where the course consists of Internal Assessment and Semester End Examination. The learners shall obtain minimum of 40% marks (i.e. 10 out of 25) in the Internal Assessment and 40% marks in Semester End Examination (i.e. 30 Out of 75) separately, to pass the course and minimum of Grade E to pass a particular semester. A learner will be said to have passed the course if the learner passes the Internal Assessment and Semester End Examination together.

Evaluation and examination being an important area, examination committee with its chairman plays a vital role in its smooth functioning. The Vice Principal has been given the additional charge of the chairmanship. While drawing up the academic calendar at the beginning of the semester tentative dates for internal assessment and semester end examinations are fixed and announced. Teachers are asked to submit two sets of question papers of each subject well in advance.

Read More...

File Description	Document
Link for Additional Information	View Document

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

The college is affiliated to the University of Mumbai and hence the pattern prescribed by the university is strictly followed. Based on the norms set by the University, the Principal and the HODs decide on the internal examination dates, and the dates for other academic activities like workshop or seminar or ethnic/cultural/food/ sports fests. Regular staff meetings are conducted to ensure adherence to the schedule given in the academic calendar. The academic calendar is well planned in advance and is outlined in a detailed fashion. The college functions and adheres to the minimum number of working days and teaching days. A log book is maintained every week by the teachers individually according to the classes taken by them as per the college calendar. The continuous internal assessment and evaluation pattern for the undergraduate students is as follows:

- The timetable for each internal assessment is prepared well in advance as per the calendar schedule. • The subject teachers are given ample time to set the question paper as per the university norms.
- The internal assessment papers are corrected within 7 days
- Apart from the written tests, students are also given opportunities to think, examine various aspects of a problem that will enable both the teacher to enhance the teaching and learning process within the stipulated time in each semester.
- Students are also assessed on the basis of seminars, assignments, practical tests and projects.
- Students are encouraged to select topics for classroom presentations which is outside the curriculum to make it more interesting and non-monotonous. The college has an excellent work culture and therefore it seldom faces difficulties in completing the curriculum within the planned time frame of the calendar.

File Description	Document
Link for Additional Information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

Teaching is planned in such a way so as to bring out the desired outcomes as stated in the syllabus.

Students are motivated towards course outcomes throughout the course of the programme by course teacher. Special orientation programmes on course outcomes are conducted to the newly appointed staff by the principal and HOD.

The college is affiliated to the University of Mumbai and hence the pattern prescribed by the university is strictly followed. Based on the norms set by the University, the Principal and the HODs decide on the internal examination dates, and the dates for other academic activities like workshop or seminar or ethnic/cultural/food/ sports fests. Regular staff meetings are conducted to ensure adherence to the schedule given in the academic calendar. The academic calendar is well planned in advance and is outlined in a detailed fashion. The college functions and adheres to the minimum number of working days and teaching days. A log book is maintained every week by the teachers individually according to the classes taken by them as per the college calendar. The continuous internal assessment and evaluation pattern for the undergraduate students is as follows:

- The timetable for each internal assessment is prepared well in advance as per the calendar schedule. • The subject teachers are given ample time to set the question paper as per the university norms.
- The internal assessment papers are corrected within 7 days
- Apart from the written tests, students are also given opportunities to think, examine various aspects of a problem that will enable both the teacher to enhance the teaching and learning process within the stipulated time in each semester.
- Students are also assessed on the basis of seminars, assignments, practical tests and projects.
- Students are encouraged to select topics for classroom presentations which is outside the curriculum to make it more interesting and non-monotonous. The college has an excellent work culture and therefore it seldom faces difficulties in completing the curriculum within the planned time frame of the calendar. The institution ensures the outcomes stated by the institution are received by the stakeholders in the course of three years. The evaluation system and student feedback ensures that the course objectives are received through proper channels to the students. It is proved by various indicators that our students are well placed in the various options available in the job market either in the public or government sector. The institution conducts one written examination for every semester to check whether the stated objectives of the curriculum are achieved during the implementation. Class tests are arranged to gain confidence in the relevant subject and the weaker areas are identified and discussed with the student. Each faculty will be given charge of 20 to 25 students who will in turn observe the development of the students, give counseling if required, calculate the attendance and communicate with the parents periodically if needed to discuss the growth of the students. Many of our students have participated in inter collegiate

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are

evaluated by the institution

Response:

The institution ensures the outcomes stated by the institution are received by the stakeholders in the course of three years. The evaluation system and student feedback ensures that the course objectives are received through proper channels to the students. It is proved by various indicators that our students are well placed in the various options available in the job market either in the public or government sector. The institution conducts one written examination for every semester to check whether the stated objectives of the curriculum are achieved during the implementation. Class tests are arranged to gain confidence in the relevant subject and the weaker areas are identified and discussed with the student. Each faculty will be given charge of 20 to 25 students who will in turn observe the development of the students, give counseling if required, calculate the attendance and communicate with the parents periodically if needed to discuss the growth of the students. Preparation of teaching plan and maintenance of the log book also helps the teacher and the student to focus on the predefined activities to achieve the outcome. Apart from the written tests assignments and seminars are given to the students to enable them to gain more knowledge on the subject. The subjects in which the student seems to lag behind are taken for remedial classes. Regular seminars, debates, case studies, quizzes pertaining to the relevant subjects are conducted in the class room to make learning an integrated and interesting process. Extension activities such as awareness rallies, cleanliness campaigns, eco clubs, and such activities enable the students to think out of the box and be creative, proactive and inculcate the values of ethics in students. As a result of this continuous and constant mentoring from the qualified and enthusiastic faculty members, the institution was able to make many students to score distinctions, medals and give honors. Many of our students have participated in inter collegiate fests, sports meets of and have brought accolades to the institution. The extracurricular activities such as NSS has made our students achieve many awards and grades which are highly exemplary of the attainment of the outcomes as mentioned in the outcomes.

File Description	Document
Link for Additional Information	View Document

2.6.3 Average pass percentage of Students

Response: 69.27

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 1242

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 1793

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

NAAC

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description

Document

List of project and grant details

[View Document](#)

3.1.2 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0

3.1.2.1 Number of research projects funded by government and non-government agencies during the last five years

3.1.2.2 Number of full time teachers worked in the institution during the last 5 years

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

The institution intends to develop research culture not only among faculty but also among students. The college has adopted practical approach in the recent years to keep the students on par with the latest in their respective fields of study. Some of the class rooms are equipped with Over Head Projectors to facilitate the students. The most recent and popular method of incubation of ideas for the students is the case studies. The different cases in the text book and the reference books are identified and the students are given a specific time to study and

identify the problem in the case studied by them, solve it and present it in the class room.

The various departments generate a co-curricular stimulus by means of workshops and seminars. These lectures spark off the creativity of the student to sharpen their innovativeness.

Students are given hands on experience to be updated on the latest technology and to improvise on them. Separate labs are set up for the students in computer for B.Sc. (IT) and the language departments to make the students acquainted with the latest in the field and improvise on them. Commerce students are encouraged every year to visit industries, establish rapport with them at various levels, collect and process data and submit it as project reports. The B.Sc. (IT) students choose an area of interest of their own preference and do a mini project as co-curricular activity to expose them to the latest developments in the software and hardware industry. Students who are interested in creative writing are encouraged by the teachers to write for college magazines. B.COM, BFM, BMS students are motivated to take effective part in enhancing their knowledge in current affairs by the concerned department faculties and are motivated to read and participate in various quiz or debates and poll surveys. Certificate courses are offered to the students to imbibe them with the latest in their field of expertise. Lastly, Teaching innovations are brought to the notice of the principal who in turn takes it to the management to discuss the developments needed to execute the innovative practice in inculcating fresh knowledge to the students.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 1

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

File Description	Document
Report of the event	View Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.36

3.3.3.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	1	2	10	27

File Description

List of research papers by title, author, department, name and year of publication

Document

[View Document](#)

3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.12

3.3.4.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	3

File Description

List books and chapters in edited volumes / books published

Document

[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

Our College encourages students to actively participate in extension activities especially focusing on social awareness and holistic development. Students enthusiastically participated in rallies such as Plastic Ban, Road Safety, Swachh Abhiyan, Global Warming (Poster Making), Peace Rally, Anti-Drugs etc. to promote awareness among people to use public transport and reduce pollution.

Such rally instigates a sense of social responsibility and creates awareness amongst the neighboring people.

Also, students actively participate in social awareness programmes like Tree plantation, Blood Donation, Health Check-ups, Dental-Check, Thalassaemia and so on. Also, Fire safety Drills, Women Right Seminar, Yoga and Exercise Seminar, NSS Camp Fire.

Students of NSS participated actively in various programmes initiated by university of Mumbai such as HIV AIDS awareness, pond cleaning etc.

A special week based on social events and awareness on account of founder's birthday where the several programmes on personality development, impression management, soft skills and cognitive learning etc. were organised. Cultural committee and women development cell also organise various programmes and events for all round development of the students.

Gandhi Jayanti and eminent anniversaries of prominent social figures were celebrated by the college.

Seminars and workshops sessions open to all the students conducted by the co-ordinator of concerned departments which helped the students to presents there views freely and develop the awareness.

Industrial visits to regulatory bodies like SEBI and RBI were conducted which promotes students engage and built their overall personality development.

All these events and ascertained participation of students in activities that enhance their life skills.

College committee aims at holistic development of the students and interaction with the community to enhance their understanding of social issues.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 years	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 23

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
12	5	4	2	0

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 0.16

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
9	2	0	0	0

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 0

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc.	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 0

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

NAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The institution has twenty (21) fully functional Class Rooms. The mode of teaching is both

Conventional Chalk & Talk method along with Digital mode. The policy of institution is very clear and focused to facilitate effective teaching-learning processes. The institution prepares a five year plan for creation and enhancement of infrastructure.

The College academic programs are organized in three Buildings of the College. The future plan of the College includes shifting the College to an independent campus with a new building in the vicinity. The College also plans to introduce post graduate programs in commerce. Our auditorium can accommodate more than 200 students with a set-up of digital surround speakers and cordless microphones. One of the classrooms has been upgraded to smart classroom with high end interactive digital board, desktop computer with Wi-Fi facility.

List of physical facilities:

Facility	Total Number	
Classrooms	21	
Principal's Cabin	1	
College office	1	
College Library	1	
Reading Room	1	
Computer Room	2	
Vice- Principal's Cabin /IQAC/Exam	1	
AV Room	1	
WDC	1	
Girls Common Room	1	
Exam Stationary Room	1	
Gymkhana office and Boys Common Room	1	
Auditorium	1	
Canteen	1	
Electronic Laboratory	1	
Reception Counter	1	
Pantry	1	
Sports Director Room	1	

Building No. 1

Block Number	Facility	Area
Block 1	Pantry	180 sq.ft.
Block 1-A	Reception Counter	120 sq.ft.
Block 2	Classroom	345 sq.ft.
Block 4	Classroom	210 sq.ft.
Block 5	Classroom	450 sq.ft.

Building No. 2

Block Number	Facility	Area
Block No 26	Canteen	189 sq.ft.
Block No 27	Management Room	165 sq.ft.
Block No 28	College Office	440 sq.ft.
Block No 29	College Library	440 sq.ft.
Block No 30	Reading Room	440 sq.ft.
Block No 31	Computer Lab	300 sq.ft.
Block No 32	Classroom	440 sq.ft.
Block No 33	Classroom	440 sq.ft.
Block No 34	Classroom	440 sq.ft.
Block No 35	Computer Lab	980 sq.ft.
Block No 36	Classroom	440 sq.ft.
Block No 37-A	Classroom	440 sq.ft.
Block No 37-B	WDC	150 sq.ft.

Building No. 3

Block Number	Facility	Area
Block No 38	Principal's Cabin	100 sq.ft.
Block No 39	ICT/AV Room / Conference room	660 sq.ft.
Block No 40	Classroom	740 sq.ft.
Block No 41	Classroom	660 sq.ft.
Block No 42 –A	Staff Room	320 sq.ft.
Block No 42- B	Sports Director Room	100 sq.ft.
Block No 43	Examination Stationary Room	120 sq.ft.
Block No 44	Classroom	660 sq.ft.
Block No 45	Classroom	700 sq.ft.
Block No 46	Classroom	627 sq.ft.
Block No 47	Classroom	280 sq.ft.
Block No 48	Vice- Principal's Cabin /IQAC/Exam	232 sq.ft.
Block No 49	Girls Common Room	120 sq.ft.

Block No 50	Classroom	600 sq.ft.	
Block No 51	Classroom	740 sq.ft.	
Block No 52	Classroom	660 sq.ft.	
Block No 53	Classroom	136 sq.ft.	
Block No 54	Classroom	384 sq.ft.	
Block No 55	Classroom	380 sq.ft.	
Block No 56	Classroom	320 sq.ft.	
Block No 57	Gymkhana Office/ Boys Common Room	126 sq.ft.	
Block No 58	Auditorium	1932 sq.ft.	

File Description	Document
Any additional information	View Document

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga centre etc., and cultural activities

Response:

Our college has different Sports facilities for various games such as Cricket, Football, and Volleyball to ensure the focus of the institute in providing extra-curricular activities to the students. Extra-curricular activities—sports, outdoor and indoor games, gymnasium, auditorium, NSS, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc. are periodically held. Infrastructural facilities for outdoor games like cricket, football, kabbadi etc. are available on the campus. We have Gymkhana where students have facilities for various indoor games like Carrom, Chess, Table tennis etc.

Indoor Stadium

- Chess
- Shuttle Badminton
- Table Tennis
- Carrom

For extra-curricular activities the College have teachers assisting in cultural activities, coordinated by one of the teachers. The Student Council of the College and the Cultural Committee conduct various activities in the College every year. We also have in place a quality mechanism to monitor health and hygiene on the campus. It includes reviewing and maintaining cleanliness of the campus under the supervision of a teacher.

Other activities where our students actively participate are :

- **Internal Cultural Activities**
- **Annual Day Programme**
- **Sports Day**
- **Rural Camp**

The College has a well-equipped gymkhana, which is availed by our students. We believe in over-all development of the students, so along with academics we encourage our students to participate in various sports activities both in indoor as well as outdoor games.

Our students participate in different sports activities at different levels in team events as well as individual events. The Following activities are conducted by the College:

Sports Activities	
• Football	
• Cricket	
• Chess	
• Carom	
• Running	
• High Jump	
• Tug of War	
• Throw ball	
• Javelin Throw	
• Shot Put	
• Marathon	

File Description	Document
Any additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 4.55

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 1

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 0

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five

years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
87	66	63	62	46

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Library is partially automated by “BAMahavidyalaya”, the Library Management Software. It has been designed, developed to understand the growing needs of having a centralised management. Library is using 1.0 version. Developed in 2019.

The software is used to maintain the library well, and librarian can access the library information to their satisfaction and have up-to-date record.

Books :

GENERAL	1546	
REFERENCE	72	
DONATED	1176	
TOTAL	2794	
Titles	1566	
Non book Materials CD	20	
Project Reports	372	

VOLUMES	WORLD BOOK =VOL -1-22
News papers	10
<p>The College is in the process of initiating e-learning for students with respect to their areas of interest. The library advisory committee meets periodically and gives suggestions for improvement of library facilities. Some of the significant initiatives given by the committee and implemented are as follows:</p> <ul style="list-style-type: none"> • Periodicals • Magazines • Increasing working hours of library beyond working hours and on holidays 	
File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

Collection of Rare Books -Nil

Videos beyond syllabus – Nil

Gate and Competitive exam books – 18

Book Bank -1volumes – Book Bank facility is one of the important facilities for students coming from under privileged section of the society.

Project dissertation : 372

Ph.D. reports : 5

This present criteria talk about the infrastructure and learning resources. Our institution was established in the year 2008. Our institution is spread over an area of 1.99 acres. The institution has an adequate space for curricular and extra-curricular activities. It has three buildings for

lectures, practical, elective subjects lectures and other requirement by the college. Sports, out-door and indoor games, open stage, NSS, cultural activities and separate parking for management, faculty and students are available. In addition to class rooms and library learning facilities, Experts lectures, seminars and workshop are regularly arrange. The policy of our institution, for creation and enhancement of

infrastructure that facilitates effective teaching and learning, is to provide various facilities to the students in an environment which will build up their mental, physical and all round personality. Over the years the college has built up an impressive and state of the art infrastructure. Through this infrastructure, the institution strives to provide ample opportunities for the intellectual and cultural development of young women. At present, we are using the technique of solar energy power for using the latest technology in energy consumption. The college constantly endeavours to make differently abled students feel

comfortable in the college environment. The building and campus completely accessible to all.

Our college is presently affiliated to University of Mumbai. Our institution had a metric rise and developed into a premier institution of education. The institution outreaches to widest range of students from backward as well as remote area in and around Vasai – Virar area. Giving appropriate emphasis on curricular and co-curricular activities, institution attempts to develop personalities of our students through teaching and value based educational activities. The institution is committed to empowering students to think independently; to understand the complexities and challenges of today's life and transform them into opportunities; to set benchmark for others and lead the students towards the brighter future with full of morals. Uploading the traditions laid down by the founders, the institution surges ahead towards excellence. In addition to the conventional academic activities our institution undergoes several co-curricular activities and best practices for the overall development of the institution and the students.

The institution has undertaken numerous safety and security measures in the campus. CCTV cameras have been installed at prominent places and in all the class rooms. Firefighting equipment are installed and 24 Hours security is provided in the campus. Gender equity is followed in different activities. Counseling of girl students is carried out under WDC. College has a rain water harvesting, rain water is effectively collected and used in gardening and other purpose. Utilization of heat in the form of solar energy to generate electricity is taken up by the college by installing solar panels.

4.2.3 Does the institution have the following:

- 1.e-journals**
- 2.e-ShodhSindhu**
- 3.Shodhganga Membership**
- 4.e-books**
- 5.Databases**

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: E. None of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 280268.2

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
318977	124691	238697	406862	312114

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Any additional information	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: No

4.2.6 Percentage per day usage of library by teachers and students

Response: 0.14

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 2

File Description	Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college has Wi-Fi hotspots to cover the wireless range throughout the college. Computers in the campus are connected to the internet as it is essential for them to work, also surplus ports are provided for laptops or other devices in need of internet connectivity. Internet facility is through– Ashanet Connection for all PCS. A separate team with in-house staff is formed to take care of the IT & related needs of the campus such as Hardware & Networking, Website Designing & Hosting, SMS Solutions, etc. The entire campus has Wi-Fi connectivity and speed of the internet is enormous. All computers in the campus are connected to the internet as it is essential for them to work, also surplus Ethernet ports are provided for laptops or other devices in need of internet connectivity.

Details of College's computing facilities are as follows :

Location	No of Computers available
Computer Lab 1	20
Computer Lab 2	35
A.V room	05
Principal Office	01
Administrative Purpose	02
Library	01
Vice Principal & Coordinator/HODs	01
Examination Cell	01
Training and Placement officer	00
Laptops	02
Total	68

- Internet – Ashanet Connection for all PCS.

LAN facility

One network across the campus and access internet/intranet resources under uniform network policy

File Description	Document
Any additional information	View Document

4.3.2 Student - Computer ratio

Response: 25.67

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: 5-20 MBPS

File Description	Document
Any additional information	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: Yes

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document
Link to photographs	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 0

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
87	66	63	61	46

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The institution has twenty (21) fully functional Class Rooms. The mode of teaching is both Conventional Chalk & Talk method along with Digital mode. The policy of institution is very clear and focused to facilitate effective teaching-learning processes. The institution prepares a five year plan for creation and enhancement of infrastructure.

The vision of the college management is to constantly improve the students learning environment by providing infrastructure that is on par with the prestigious institutions of India. The college is actively trying to improve the quality of the knowledge imparted on the students, our policy allows us to be flexible and adapt to the current needs of our students so that we are able to bring the best out of them. The college also organizes several seminars, workshops, faculty development programmes related to emerging technologies to keep everyone in college updated in their respective fields. We thoroughly believe in learning through a visual medium. The campus is also Wi-Fi enabled for everyone. The infrastructure is assessed against the requirements to align with the university mandate/programs/calendar.

The College academic programs are organized in three Buildings of the College. The future plan of the College includes shifting the College to an independent campus with a new building in the vicinity. The College also plans to introduce post graduate programs in commerce. Our auditorium can accommodate more than 200 students with a set-up of digital surround speakers and cordless microphones. One of the classrooms has been upgraded to smart classroom with high end interactive digital board, desktop computer with Wi-Fi facility.

Library facilities:

We have library software to automate the work. Conventional manual process is also followed.

Learning Resources:

This includes resources and infrastructure required for library, laboratories, class room teaching, events, meetings, workshops, etc.

Utilities :

Other utilities like safe drinking water, washroom, girls and boys common room, Power Generators etc. The college has recently installed Solar Power panels to generate electricity from renewable energy source and encourage and maintain an environment friendly atmosphere without depleting the conventional sources of energy and polluting the environment. Following Facilities are available in College for Curricular and co-curricular activities:

List of physical facilities:

Facility	Total Number	
Classrooms	21	
Principal's Cabin	1	
College office	1	
College Library	1	
Reading Room	1	
Computer Room	2	
Vice- Principal's Cabin /IQAC/Exam	1	

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AV Room	1	
WDC	1	
Girls Common Room	1	
Exam Stationary Room	1	
Gymkhana office and Boys Common Room	1	
Auditorium	1	
Canteen	1	
Electronic Laboratory	1	
Reception Counter	1	
Pantry	1	
Sports Director Room	1	

Building No. 1

Block Number	Facility	Area	
Block 1	Pantry	180 sq.ft.	
Block 1-A	Reception Counter	120 sq.ft.	
Block 2	Classroom	345 sq.ft.	
Block 4	Classroom	210 sq.ft.	
Block 5	Classroom	450 sq.ft.	

Building No. 2

Block Number	Facility	Area	
Block No 26	Canteen	189 sq.ft.	
Block No 27	Management Room	165 sq.ft.	
Block No 28	College Office	440 sq.ft.	
Block No 29	College Library	440 sq.ft.	
Block No 30	Reading Room	440 sq.ft.	
Block No 31	Computer Lab	300 sq.ft.	
Block No 32	Classroom	440 sq.ft.	
Block No 33	Classroom	440 sq.ft.	
Block No 34	Classroom	440 sq.ft.	
Block No 35	Computer Lab	980 sq.ft.	
Block No 36	Classroom	440 sq.ft.	
Block No 37-A	Classroom	440 sq.ft.	
Block No 37-B	WDC	150 sq.ft.	

Building No. 3

Block Number	Facility	Area	
Block No 38	Principal's Cabin	100 sq.ft.	
Block No 39	ICT/AV Room / Conference room	660 sq.ft.	
Block No 40	Classroom	740 sq.ft.	
Block No 41	Classroom	660 sq.ft.	
Block No 42 –A	Staff Room	320 sq.ft.	
Block No 42- B	Sports Director Room	100 sq.ft.	
Block No 43	Examination Stationary Room	120 sq.ft.	
Block No 44	Classroom	660 sq.ft.	
Block No 45	Classroom	700 sq.ft.	
Block No 46	Classroom	627 sq.ft.	

Block No 47	Classroom	280 sq.ft.	
Block No 48	Vice- Principal's Cabin /IQAC/Exam	232 sq.ft.	
Block No 49	Girls Common Room	120 sq.ft.	
Block No 50	Classroom	600 sq.ft.	
Block No 51	Classroom	740 sq.ft.	
Block No 52	Classroom	660 sq.ft.	
Block No 53	Classroom	136 sq.ft.	
Block No 54	Classroom	384 sq.ft.	
Block No 55	Classroom	380 sq.ft.	
Block No 56	Classroom	320 sq.ft.	
Block No 57	Gymkhana Office/ Boys Common Room	126 sq.ft.	
Block No 58	Auditorium	1932 sq.ft.	

The college has appointed several personnel for maintaining the infrastructure by way of building maintenance, furniture and generator operator in case if the power shuts down. The people, who work here on maintenance of the college, will report regularly about the breakage of instruments and devices to the higher authority. The maintenance activity of all the equipment is carried out on regular basis. The Principal of the College monitors the requirements of equipment/ instruments and gets necessary sanction for procurement of the same from the management. All available equipment are serviced and maintained as per the requirements. Generator Facilities, Continuous water supply, which is also supplemented by a bore well which is installed in the campus. Over- head tanks are constructed for storage of water to meet emergency crisis & an annual maintenance contract is given out to professionals for maintenance of the over-head water tanks on a yearly basis.

Access to internet is provided in the lab even after college working hours. Apart from the regular lab classes, students are offered practice in programming languages by various value added courses which are under taken in the lab.

Preventive maintenance and breakdown maintenance procedure is followed so as to ensure maximum availability of the systems in the lab. Installation of antivirus and firewall ensure that the software and system is secured. Regular check on the hardware and software condition of the machines is undertaken and the same is noted in a register. This ensures that the problem is identified and rectified at an early stage itself. If the problem is minor, the technical support staff of the lab will rectify it. Periodic maintenance is done by regularity and efficiently.

Service Department	Number of Staffs	
Electrical Works	1	
Civil Works	1	
Computer Servicing	1	
House Keeping	3	

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 0

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0.18

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
13	0	0	0	0

File Description	Document
Number of students benefited by scholarships and freeships besides government schemes in last 5 years	View Document

5.1.3 Number of capability enhancement and development schemes –

- 1.For competitive examinations
- 2.Career counselling

- 3. Soft skill development
- 4. Remedial coaching
- 5. Language lab
- 6. Bridge courses
- 7. Yoga and meditation
- 8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: C. Any 5 of the above

File Description	Document
Details of capability enhancement and development schemes	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 1.12

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
79	0	0	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 3.46

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
100	140	0	0	0

File Description	Document
Details of the students benefitted by VET	View Document
Any additional information	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 3.78

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
39	42	0	0	0

File Description	Document
Details of student placement during the last five years	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 8.41

5.2.2.1 Number of outgoing students progressing to higher education

Response: 38

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 1

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at

national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document
e-copies of award letters and certificates	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

Student participation is integral for all the activities of the college. The college has an organized Student Council. Besides this, student representatives are nominated for all the committees of the college. The members of the Student Council are elected by class representatives. Class representatives are elected by students of each class. Student Council body consists of a General Secretary, Debating Secretary, University representative. The Student Council members and members of all other committees are involved in all college activities. Members of the committees are selected by the faculty members in charge of the committees. Sports committee- The Sports Committee headed by the physical education director of the college organizes Annual Sports Meet. Student representatives from senior classes are actively involved in the committee in planning and execution of all the indoor and outdoor competitions. Student committee identifies students good at sports and train them for inter college competitions. Cultural committee- The Cultural activities of the college are planned by the Cultural committee every year. This involves interclass cultural competitions as well as cultural programs conducted during various college celebrations like Teachers Day, Dr. Babasaheb Ambedkar Jayanti, etc. The Cultural committee members include faculty members as well as student. The committee identify students good at cultural programs and trains them for college activities. Inter college and intra college cultural activities/competitions involve student representatives and class monitors. College celebrations- Committees are formed for all celebrations of the college which involves in charge faculty members and one or two student representatives. National festivals include NSS students and Student Council members. Celebrations like Teachers' Day, Prize distribution Ceremony, Sports day, etc. involves class representatives and committee members from all classes. Examinations committee- Suggestions from the students are considered regarding dates and timings of the internal exam by the Examination Committee. Grievance Redressal committee: - Grievance Cell addresses all kinds of grievances of the students. Grievances related to examinations, infrastructure, harassment, ragging, etc are addressed by the cell. Suggestion Boxes are placed in the college at a noticeable location and the suggestions given by students are implemented if possible/necessary. Some grievances are directly brought to the notice of the Principal or the committee members of the college. Thus the committee directly and indirectly involves students in the administration

of the college. Teachers are given suggestions to improve or adapt their teaching methodologies in accordance with the students needs. Thus involving them in the administration process. Various committees- Student representatives are involved in all committees of the college including Women Development Cell, NSS, Anti ragging cell, Grievance Cell etc.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 9.8

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
15	10	9	7	8

File Description

Document

Number of sports and cultural activities / competitions organised per year

[View Document](#)

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

The institution has an informal but active alumni association. The concept of alumni association evolved for needs from both the ends. , i.e., academicians and professionals in the aim of building a bridge between college life and career life, so that the fresher graduates are made proactive to face the current challenges of competitive professional world. Both the ends shall work hand in hand to help each other for achieving the goal. The idea took shape and formation of alumni association turned into reality. Through the alumni association, the college is established a good reputation with the graduates of the institution. They conduct various programmes for students progression and their overall development. The institution also maintains a good network with its former faculties.

Mission of Alumni Association

- To reunite in the nest from where we grew and flew off.
- To bridge between college life and career life, so as to introduce present students to the professional world and to make them pro-active to face the challenges that may emerge in their career path.
- To provide job opportunities, to fresh Bachelors through references of professionals.

- To conduct Orientation and training programme to students on various topics to enhance their skill.
- To create awareness among students about the scope of their subject in the professional world.
- To provide a platform for students to develop their quality.

Plan of Action

- Conducting periodic meetings of the committee to chalk out plan of action.
- Conducting training session on industry practices.
- Conducting personality development training, interview and answering skills and confidence building programme.
- Interacting with unemployed ex-students to find probability of employment with reference of professionals.
- Reunion of ex-students.
- Felicitation of achievers.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

5.4.2 Alumni contribution during the last five years(INR in Lakhs) ? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 0

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	View Document

NAAC

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

Vision

- To impart quality education to the students from local area.
- To be the path finder for the young and aspiring youth of India and to offer them a helping hand.
- To act as a friend, philosopher and guide for the upcoming new generation.

Mission

- To impart knowledge which is empowering, value based and holistic in nature.
- To stimulate the academic environment for promotion of quality teaching and learning.
- To offer quality education for academic excellence

• Strength, Weakness, Opportunities and Challenges (SWOC)

STRENGTHS:-

Dr. Babasaheb Ambedkar Science and Advocate Gurunath Kulkarni Commerce Mahavidyalaya – named after the great personality and father of Indian constitution.

- Location: In Vasai west near to western railway between Naigaon and Nallasopara Caters to the need of the learners staying in the vicinity of these two cities in the residential and industrial areas.
- Run by Pragat Samajik Shikshan Sanstha – an organization with its base in Maharashtra State, committed to national integration and upliftment of poor and needy students in the fields of education.
- Spacious Campus with excellent infrastructure.
- Continuous Power Supply and 24x7 Security Services.
- A well-equipped Library and Computer Laboratories.
- Supportive Management and an able Principal.
- Excellent, dedicated, competent faculty members with leadership qualities.
- Students who are sincere, enthusiastic, respectful and proactive.
- Vibrant work culture and a learner-centric approach.
- Good academic results with positive trends.
- Centralized administration with decentralized responsibilities.
- Active extension activities with social responsibilities.
- Expansion with the introduction of new programmes and job oriented courses.
- Active NSS.

- Orientation of newly admitted first year students.
- Active IQAC to maintain and enhance the quality of education.

WEAKNESSES:

- Inconvenience to students staying in remote village near Nallasopara and Virar due to lack of public transport.
- Poor Spoken English and Computer Skills of learners from rural background.
- No Adult Education and NCC activities.
- Financial constraints – the college is self-financed.
- Lack of Hostel Facilities.
- Insufficient Research output by the faculty.

•

OPPORTUNITIES:

- To bring the institution under Section 2F and 12B of UGC Act.
- Introduction of new courses such as M.Com (Accountancy) and more add-on courses.
- Introduction of the wing of Institute of Distance Education for employed learners

CHALLENGES:

- Financial constraints.
- Providing Mass transportation services.
- Heavy competition from other established colleges.

File Description	Document
Link for Additional Information	View Document

6.1.2 The institution practices decentralization and participative management

Response:

One of the most important managerial concepts the college has implemented is that the college administration had managed by appointing teachers as chairpersons and members of various committees which also have student representation. This has created a sense of involvement and responsibility among the staff members resulting in efficient administration of the college. Head of the Institution believes in total transparency and participatory management involving all concerned individuals of the organization. It encompasses

- Committees having staff from various departments.
- All functions involve many staff members working in various committees and providing their individual creativity and skills.
- Inter departmental support during presentations/ seminars and workshops with excellent communication skills at all levels
- Staff academy which is a forum for the staff, by the staff involves exchange of ideas and sharing of experiences.
- Faculty development programs are organized for enhancing faculty skills in emerging areas. The top management is highly responsive, plans in a meticulous manner to utilize the resources optimally. The empowered team of Principal, Vice Principal, IQAC members, Professors and supporting staff and students help in practicing decentralization.
- Excellent interpersonal relationship of the management with the Head of the institution, and head of the institution with staff and students.
- Regular meetings of the local managing committee (LMC) and various other committees.
- The management encourages staff to give suggestions for improving the efficiency of the institution. These are implemented on a priority basis.
- There is a sense of belonging among the staff and students due to the positive approach of the management.
- There are in-house committees involving every staff member.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

Strategic plan and strategic planning process starts with the institutional vision and mission. The college has various committees with members from teaching and non-teaching staff and administrators. There are monthly meetings to discuss various issues like changing scenario locally and globally in the field of education and employment. To address the service and facilities for students and employers, there

is requirement of planning for new teaching aids. Strengthening the professional courses which are job oriented, increasing the employability of the students and also a source of revenue generation. Strengthening of placement and counseling cell to attract employers and providing correct information to the students for career planning.

Strategy implemented: To add SFC course of B.Com (Finance Management) in the academic year 2014-15.

One of the strategies which were successfully implemented was to add on a SFC course of B.Com (Finance Management) in the academic year 2014-15. With the initial startup of the course the admissions were around 69 students. Later in the next academic year i.e. 2015-16, the admissions increased and 70 students were admitted in the first year whereas 51 students were promoted to second year. As per the strategy of adopting BFM course the admissions increased in every academic year, hence in Academic year 2016-17, 71 students were admitted in first year and 64 students were promoted to second year whereas 56 students were promoted to third year. In Academic year 2017-18 the total number of students admitted in first year were 71, whereas in second year 65 students were promoted and then promoted 61 students to third year.

	2013-14	2014-15	2015-16	2016-17	2017-18
FYBFM	-	69	70	72	71
SYBFM	-	-	51	70	65
TYBFM	-	-	-	56	61

Promotion of Research among the faculty:

As a place of higher learning, we understand the need of research activity to impart quality education. This can be done by promoting and encouraging the staff to undertake the doctoral research work. Through the initiative and motivation by the Principal to the faculty members of the institute for taking up doctoral research work, many faculties have achieved doctoral status and many are undergoing to achieve the same.

Year	Ph.D. Awarded
2013-14	1
2014-15	1
2015-16	1
2016-17	1
2017-18	3

• Student support processes

Apart from the lecture-method of teaching, group discussions, field studies, debates, seminars, study tours etc. are adopted for proper understanding of the subjects. The faculty members of various departments participate actively in academic programs. The evaluation methods are communicated to the students by the faculty in the class rooms during orientation program at the beginning of every semester.

Industry Visits and Interaction: The college interacts with various local as well as outside industries, to fulfill the needs of the industry as far as job arena is concerned. Seminars, workshops, conferences on various subjects are conducted in the premises on regular basis. The college also organizes field tours to various industries. The students come to learn a lot from these visits.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document
Strategic Plan and deployment documents on the website	View Document

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

Strategic plan and strategic planning process starts with the institutional vision and mission. The college has various committees with members from teaching and non-teaching staff and administrators. There are monthly meetings to discuss various issues like changing scenario locally and globally in the field of education and employment. To address the service and facilities for students and employers the following course of actions: With the world becoming a global village and information being available at the click of a mouse the role of teacher has also changed. It involves a change from monologue to an interactive session. Knowledge base coupled with skill development. These require planning for new teaching aids. Strengthening the professional courses which are job oriented, increasing the employability of the students and also a source of revenue generation. Strengthening of placement and counseling cell to attract employers and providing correct information to the students for career planning. Adding the self-financing courses for Support services are made more student friendly.

Strategy implemented: To add SFC course of B.Com (Finance Management) in the academic year 2014-15.

One of the strategies which were successfully implemented was to add on a SFC course of B.Com (Finance Management) in the academic year 2014-15. With the initial startup of the course the admissions were around 69 students. Later in the next academic year i.e. 2015-16, the admissions increased and 70 students were admitted in the first year whereas 51 students were promoted to second year. As per the strategy of adopting BFM course the admissions increased in every academic year, hence in Academic year 2016-17, 71 students were admitted in first year and 64 students were promoted to second year whereas 56 students were promoted to third year. In Academic year 2017-18 the total number of students admitted in first year were 71, whereas in second year 65 students were promoted and then promoted 61 students to third year.

	2013-14	2014-15	2015-16	2016-17	2017-18
FYBFM	-	69	70	72	71
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initiative and motivation by the Principal to the faculty members of the institute for taking up doctoral research work, many faculties have achieved doctoral status and many are undergoing to achieve the same.

Year	Ph.D. Awarded
2013-14	1
2014-15	1
2015-16	1
2016-17	1
2017-18	3

• **Student support processes**

Apart from the lecture-method of teaching, group discussions etc. are adopted for proper understanding of the subjects. The faculty members of various departments participate actively in academic programs. The evaluation methods are communicated to the students by the faculty in the class rooms during orientation program at the beginning of every semester. The faculties have given full permission to enrich their knowledge through seminars, refresher courses, and orientation courses, etc.

File Description	Document
Link for Additional Information	View Document

6.2.3 Implementation of e-governance in areas of operation

- 1.Planning and Development
- 2.Administration
- 3.Finance and Accounts
- 4.Student Admission and Support
- 5.Examination

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: B. Any 4 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

COLLEGE COMMITTEE LIST FOR THE YEAR 2016-17

NO	COMMITTEE NAME	CONVENOR	MEMBERS	MEMBERS
1	SPORTS COMMITTEE	Adil Siddiqui	Devang Ashar	Gupta Lokesh
2	EXAMINATION COMMITTEE	S.M. Shaikh	Dora Rodrigues	Adil Siddiqui
3	UNFAIR MEANS COMMITTEE	Don Bosco Ghosal	Dora Rodrigues	Heena Shaikh
4	DISCIPLINE COMMITTEE	Adil Siddiqui	Devang Ashar	Prabha Jasm
5	LOCAL MANAGING COMMITTEE	Sabrina D'souza(Member)	R. Shrinivasan	S. M. Shaikh
6	CULTURAL COMMITTEE	Sandeep Karwa	Bhavika Nemade	Manohar Bh
7	WOMEN DEVELOPMENT CELL	Sabrina Dsouza	Alina Sutari	Aparna kulk
8	ADMISSION COMMITTEE	S.M. Shaikh	Adil Siddiqui	Jagruti Mad
9	ADVISORY COMMITTEE	Rajaram Mulik	Sandesh Jadhav	Arvind Uba
10	STUDENT COUNCIL	S.M. Shaikh	Adil Siddiqui	Devang Ash
11	CAREER GUIDANCE COMMITTEE	Dora Rodrigues	Bhavika Nemade	Nimesh Aga
12	PROSPECTUS COMMITTEE	Gupta Lokesh	Vidit Narsana	Austin Dabr
13	PLACEMENT COMMITTEE	Heena Shaikh	Sabrina Dsouza	Adil Siddiqui
14	ANTI -RAGGING COMMITTEE	Bhavika Nemade	Sheetal Gonsalves	Devang Ash

COLLEGE COMMITTEE LIST FOR THE YEAR 2017-18

NO	COMMITTEE NAME	CONVENOR	MEMBERS	MEMBERS
1	PROSPECTUS & MAGAZINE COMMITTEE	Dr. Shoaib Mohammed	Gupta Lokesh	Prabha Ja
2	EXAMINATION COMMITTEE	S.M Shaikh	Adil Siddiqui	R. Sriniva

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3	TIME COMMITTEE	Dr. Adil Siddiqui	Aparna Kulkarni	R. Sriniva
4	DISCIPLINE COMMITTEE	Dr. Adil Siddiqui	Devang Ashar	Aparna K
5	STUDENT COUNCELLING CELL	Harshita Gaikwad	Dora Rodrigues	Aparna K
6	STUDENT GRIEVANCE AND REDRESSAL CELL	Alina Sutari	Bhavika Nemade	Purnata R
7	AWARDS, SCHOLARS HIPS, CONCESSION & STUDENT AID COMMITTEE	Shiny Colaco	Dora Rodrigues	Purnata R
8	CAREER GUIDANCE AND PLACEMENT CELL	Shiny Colaco	Harshita Gaikwad	Sojisha Sa
9	CULTURAL COMMITTEE	Concesao Dsouza	Sojisha Samuel	Alina Suta
10	ALUMNI ASSOCIATION	Devang Ashar	Dr. Adil Siddiqui	R. Sriniva
11	LIBRARY AND BOOK BANK COMMITTEE	Nikhil Naik	Purnata Raiyani	Don Bosc
12	PARENTS - TEACHERS ASSOCIATION	Bhavika Nemade	R. Srinivasan	Dr. Adil S
13	ATTENDANCE AND MENTORING COMMITTEE	Dr. Adil Siddiqui	Bipin Vaity	Concesao
14	ANTI-RAGGING CELL	Purnata Raiyani	Dr. Shoaib Mohammed	Heena Sha
15	ENVIRONMENTAL AWARENESS COMMITTEE	Sojisha Samuel	Saurabh Kotal	Devang A
16	GENDER AUDIT COMMITTEE	Sapana Madas	Adil Siddiqui	Amit Mat
17	STATISTICS, DATA COLLECTION AND DOCUMENTS OF EVENTS	Prasad Dandekar	Devang Ashar	Don Bosc
18	PLANNING FORUMS COMMITTEE	S.M. Shaikh	Dr. Adil Siddiqui	Aparna K
19	COMMERCE ASSOCIATION	Saurabh Kotal	Don Bosco Ghosal	Nikhil Na
20	IT ASSOCIATION	Heena Shaikh	Bipin Vaity	Concesao
21	MANAGEMENT ASSOCIATION	Sapana Madas	Shiny Colaco	Alina Suta
22	STAFF GRIEVANCE COMMITTEE	R. Shrinivasan	Concesao Dsouza	Dr. Adil S
23	NSS COMMITTEE	Bipin Vaity	Sheetal Gonsalves	Concesao
24	WOMEN	Aparna Kulkarni	Concesao Dsouza	Dora Rod

	DEVELOPMENT CELL			
25	MAHILA TAKRAR NIVARAN SAMITI COMMITTEE	Purnata Raiyani	Alina Sutari	Gupta Lo
26	MAINTENANCE OF STOCK COMMITTEE	Saurabh Kotal	Dr. Shoaib Mohammed	Heena Sha
27	SARAL COMMITTEE	Saurabh Kotal	Saurabh Kotal	Aparna K
28	COLLEGE COMMUNICATOR	Saurabh Kotal	Sapana Madas	Purnata R
29	WEBSITE	Heena Shaikh	Bipin Vaity	Sapana M
30	LEGAL CELL	Don Bosco Ghosal	Alina Sutari	Bhavika N
31	ADMISSION COMMITTEE	S.M. Shaikh	Jagruti	Dr. Adil S
32	UNFAIR MEANS COMMITTEE	Don Bosco Ghosal	Nikhil Naik	Harshita C

refer link

File Description	Document
Link for Additional Information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

We as an institution have evolved an excellent work culture of respecting each other and thus creating an ambience congenial for academic and personal growth. We believe that when the staff grows the institution also grows.

Steps for professional development of teachers:

- Workshops and talks for team building, time management, stress management.
- Allowing the faculty to attain the training programmes conducted by the University of Mumbai as well as the Colleges.
- Fitness training programme as well as self-defense training programmes are conducted for the teachers.
- Providing books as per the need of teachers in the library.
- Encouraging the teachers to pursue higher studies as well as granting them leaves to write the examination.

- Giving monetary rewards to teachers on various events.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.6

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	1	0	0	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document
Any additional information	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 17.06

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	4	7	2	2

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The achievements of faculty / staff members are monitored and updated in the college records. At the end of every academic year, each faculty/staff is required to submit his/her appraisal report to the concerned head. The Head of the Department verifies the appraisal report on the basis of his/her yearly achievements, discipline, quality, maintained in the log books of professors etc. Besides this the assessment of the teachers comes through the feedback forms filled by the students, which indicates the quality of teaching skills and knowledge of a teacher. The identities of students are not disclosed. The feedback form has a well-defined set of questions that help the students to evaluate the teaching capacity of the teacher based on his/her lecture understanding and define how far the teacher has succeeded in reaching out to the students. These details are accessible to staff so as to help them judge their performance.

Details of the Performance Appraisal evaluation system of teaching and non-teaching .

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Mobilization of Funds

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2013-14	Academic	Physical	
To affiliation and university fees	1,102,175.00		
To advertisement charges		49,150.00	
To office expenses		477,950.00	
To back charges		3,078.00	
To books and periodicals	312,114.00		
To depreciation		345,345.00	
To audit fees		28,090.00	
To diesel for generator		195,700.00	
To electricity and charges		31,723.00	
To interest on TDS		100.00	
To miscellaneous expenses		20,310.00	
To printing and stationery	317,644.00		
To professional fees	1,846,580.00		
To program and activity expenses	238,400.00		
To rent paid		230,000.00	
To repair and maintenance		24,333.00	
To security charges	192,000.00		
To water tax paid		5,940.00	
To telephone expenses		36,029.00	
To travelling and conveyance		170,950.00	
Total excluding salary	4,008,913.00	1,618,698.00	

2014-15	Academic	Physical	
Rent , rates and taxes		266,500.00	
To audit fees		121,750.00	
To depreciation		293,755.24	
Educational	8,244,391.00		
Other charitable objects	22,500.00		
Advertising Expenses		252,721.00	
Bank Charges		2,989.38	
Electricity Charges		199,496.00	
Internet Expenses	33,760.00		
Office Expenses		74,805.00	
Printing and Stationery	124,236.00		
Repairs and Maintenance		174,625.00	
Telephone Expenses		114,730.00	
Conveyance		107,300.00	
Electrical Expenses		26,073.00	
Travelling Expenses		75,444.00	
Accounting Charges		18,000.00	
Consulting Fees	1,200,000.00		
Medicine		37.00	
Sundry Expenses	20,331.00		
Total	9,645,218.00	1,728,225.62	
Salary Deduction	6,602,435		
Total excluding salary	3,042,783.00	1,728,225.62	

Mobilization of Funds

2015-16	Academic	Physical	
Rent , Rates and Taxes		365,650.00	
To Audit fees		20,675.00	
Depreciation		291,492.00	
Educational	9,750,301.00		
Advertising Expenses		42,915.00	
Bank Charges		3,751.16	
Electricity Charges		316,607.00	
Internet Expenses	34,556.00		
General Expenses		107,118.00	
Postage and Courier Charges	31,023.40		
Professional Fees	1,551,837.00		
Printing and Stationery	337,919.78		
Repairs and Maintenance		219,135.00	
Telephone Expenses		36,288.00	
Travelling Expenses		111,828.00	
Total	11,705,637.18	1,515,459.16	
Salary	6,741,768.00		
Total excluding salary	4,963,869.18	1,515,459.16	

Mobilization of Funds

2017-18	Academic	Physical	
Rent , Rates and Taxes		544,751.00	
Repairs and Maintenance		170,813.00	
To Audit Fees		96,923.00	
To Depreciation		355,302.00	
Educational	10,694,508.00		
Other charitable Objects (Donation)	373,000.00		
Advertising Expenses		362,083.00	
Bank Charges		4,328.00	
Consultancy Charges	20,000.00		
Electricity Charges		232,865.00	
Electrical Expenses		21,950.00	
Internet Expenses	10,875.00		
Office Expenses		69,375.00	
Insurance Expenses		15,666.00	
Postage and Courier Expenses	21.00		
Printing and Stationery	286,726.00		
Repairs and Maintenance (others)		239,186.00	
Xerox Machine Maintenance charges	1,726.00		
Conveyance Expenses		40,798.00	
Newspaper and Periodicals	7,635.00		
Software Expenses	102,550.00		
General Expenses		82,494.00	
Telephone Expenses		21,161.00	
Sundry Charges	31,476.00		
Service Charges		1,413,750.00	
Total	11,394,491.00	2,154,040.00	
Salary Deduction	7,971,340.00		

Total excluding salary	3,423,151.00	2,154,040.00	
Mobilization of Funds			
2016-17	Academic	Physical	
Rent , Rates and Taxes		367,750.00	
Repairs and Maintenance		269,727.50	
To Audit Fees		91,970.00	
To Miscellaneous Expenses		158,606.59	
To Depreciation		334,673.00	
Educational	8,494,447.00		
Advertising Expenses		186,974.00	
Bank Charges		2,364.00	
Electricity Charges		310,074.00	
Electrical Expenses		37,573.00	
Internet Expenses	21,475.00		
Office Expenses		257,093.00	
Postage and Courier Charges	7,830.00		
Insurance Expenses		3,966.00	
Printing and Stationery	293,789.50		
Xerox Machine Maintenance charges	65,335.71		
Conveyance Expenses		81,743.00	
Consultancy Charges	1,296,900.00		
Newspaper and Periodicals	8,238.50		
Security Charges	148,455.00		
Software Expenses	25,125.00		
General Expenses		58,581.00	
Telephone Expenses		31,064.94	
Total	8,882,877.21	2,020,771.09	

Salary	7,301,944.81		
Total Excluding Salary	1,580,932.40	2,020,771.09	
File Description	Document		
Any additional information	View Document		

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Statement showing Total expenditure excluding salary

SR. NO	FINANCIAL YEAR	TOTAL EXPENSES EXCLUDING SALARY	EXPENSES TOWARDS ACADEMIC SUPPORT	EXPENSES TOWARDS PHYSICAL FACILITIES
1	2013-14	46,73,982.00	8,90,145.00	37,83,837.00
2	2014-15	61,08,925.62	15,57,025.00	45,51,900.62
3	2015-16	63,28,501.34	31,95,625.78	31,32,875.56
4	2016-17	66,70,230.54	12,88,550.71	53,81,679.83

5	2017-18	87,45,223.47	24,23,414.90	63,21,808.57
Figures are extracted from the audited financial statement for the respective years.				
File Description		Document		
Any additional information		View Document		

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

IQAC was set up in academic year 2017-18 in order to contribute in maintaining quality standards in teaching, learning and evaluation. It was set up with an objective of promoting co-curricular and extra-curricular activities in the college.

The Internal Quality Assurance aspects of the college, especially regarding the teaching-learning process has for several years been under the purview of the Academic Committee of the college. With emerging IQAC environments the college proactively in a meeting on 10th June 2018 formulated special Cell in the college as part of the Staff Council Academic Committee (staff council minutes attached) in line with the Internal Quality Assurance guidelines. A Governing Body representation on the IQAC was approved in the Governing Body meeting held on 10th June 2018.

From 2018 onwards, IQAC was constituted with the following goalsCommunication of information on the various quality parameters of higher education

Development of quality benchmarks for the various academic and administrative activities of the institution.

Documentation of the various activities leading to quality improvement.

Obtaining, analysing and action taken on feedback responses from students, parents, and alumni on quality-related institutional processes.

Various key areas for regular monitoring and documentation by IQAC areCurriculum Development

Options of skill papers in order to enhance quality bar

Organisation of lectures by prominent speakers in different areas

Publication of Technical series

Organisation of Annual lectures by each department every year

Participation in Innovation and Research funded Projects

Consultation with various organizations

Membership of Board of Studies of eminent National Institutes

Extension activities for the community development

Organisation of Remedial classes and Student counseling sessions

Feedback from stakeholders which was earlier taken by individual teachers and PG departments will now be documented in a centralized committee

Collaboration with Industry and placement meet

Initiatives to maintain Heritage structure of the College

Effective involvement of Alumni

Quality assurance is a dynamic process and we are moving towards documentation of strategies and processes as per new guidelines for IQAC.

Objective

The primary aim of IQAC is

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

Strategies

IQAC shall evolve mechanisms and procedures for

a) Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks;

b) The relevance and quality of academic and research programmes;

c) Equitable access to and affordability of academic programmes for various sections of society;

Functions

1. Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution;
2. Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
3. Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes;

d) Dissemination of information on various quality parameters of higher education;

e) Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

Objective

The primary aim of IQAC is

To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.

To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

Strategies

IQAC shall evolve mechanisms and procedures for

- a) Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks;
- b) The relevance and quality of academic and research programmes;
- c) Equitable access to and affordability of academic programmes for various sections of society;
- d) Optimization and integration of modern methods of teaching and learning;
- e) The credibility of evaluation procedures;
- f) Ensuring the adequacy, maintenance and proper allocation of support structure and services;
- g) Sharing of research findings and networking with other institutions in India and abroad.

Functions

Some of the functions expected of the IQAC are:

Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution;

Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;

Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes;

- d) Dissemination of information on various quality parameters of higher education;
- e) Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
- f) Documentation of the various programmes/activities leading to quality improvement;
- g) Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption

and dissemination of best practices;

h) Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;

i) Development of Quality Culture in the institution;

j) Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC.

Benefits

IQAC will facilitate / contribute

Ensure heightened level of clarity and focus in institutional functioning towards quality enhancement;

Ensure internalization of the quality culture;

b) Ensure enhancement and coordination among various activities of the institution and institutionalize all good practices;

c) Provide a sound basis for decision-making to improve institutional functioning;

d) Act as a dynamic system for quality changes in HEIs;

e) Build an organised methodology of documentation and internal communication.

Composition of the IQAC

IQAC may be constituted in every institution under the Chairmanship of the Head of the institution with heads of important academic and administrative units and a few teachers and a few distinguished educationists and representatives of local management and stakeholders.

The composition of the IQAC may be as follows:

1. Chairperson: Head of the Institution
2. A few senior administrative officers
3. Three to eight teachers
4. One member from the Management
5. One/two nominees from local society, Students and Alumni
6. One/two nominees from Employers /Industrialists/stakeholders
7. One of the senior teachers as the coordinator/Director of the IQAC

The composition of the IQAC will depend on the size and complexity of the institution. It helps the institutions in planning and monitoring. IQAC also gives stakeholders or beneficiaries a cross-sectional

participation in the institution's quality enhancement activities. The guidelines given here are only indicative and will help the institutions for quality sustenance activities.

The membership of such nominated members shall be for a period of two years. The IQAC should meet at least once in every quarter. The quorum for the meeting shall be two-third of the total number of members. The agenda, minutes and Action Taken Reports are to be documented with official signatures and maintained electronically in a retrievable format.

It is necessary for the members of the IQAC to shoulder the responsibilities of generating and promoting awareness in the institution and to devote time for working out the procedural details. While selecting these members several precautions need to be taken. A few of them are listed below:

It is advisable to choose persons from various backgrounds who have earned respect for integrity and excellence in their teaching and research. Moreover, they should be aware of the ground realities of the institutional environment. They should be known for their commitment to improving the quality of teaching and learning.

It would be appropriate to choose as senior administrators, persons in charge of institutional services such as library, computer center, estate, student welfare, administration, academic tasks, examination and planning and development.

The management representative should be a person who is aware of the institution's objectives, limitations and strengths and is committed to its improvement. The local society representatives should be of high social standing and should have made significant contributions to society and in particular to education.

The role of coordinator

The role of the coordinator of the IQAC is crucial in ensuring the effective functioning of all the members. The coordinator of the IQAC may be a senior person with expertise in quality aspects. She/he may be a full-time functionary or, to start with, she/he may be a senior academic /administrator entrusted with the IQAC as an additional responsibility. Secretarial assistance may be facilitated by the administration. It is preferable that the coordinator may have sound knowledge about the computer, its various functions and usage for effective communication.

Operational Features of the IQAC are

Quality assurance is a by-product of ongoing efforts to define the objectives of an institution, to have a work plan to achieve them and to specify the checks and balances to evaluate the degree to which each of the tasks is fulfilled. Hence devotion and commitment to improvement rather than mere institutional control is the basis for devising procedures and instruments for assuring quality. The right balance between the health and growth of an institution needs to be struck. The IQAC has to ensure that whatever is done in the institution for "education" is done efficiently and effectively with high standards. In order to do this, the IQAC have to first establish procedures and modalities to collect data and information on various aspects of institutional functioning through effective communication.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 0

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document

6.5.4 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
- 2.Academic Administrative Audit (AAA) and initiation of follow up action
- 3.Participation in NIRF
- 4.ISO Certification
- 5.NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: D. Any 1 of the above

File Description	Document
e-copies of the accreditations and certifications	View Document
Details of Quality assurance initiatives of the institution	View Document

6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

Response:

(a) Safety and Security: The institution gives highest priority to safety and security of students and staff and ensures a proper system in place so that both the genders feel safe and free to pursue their educational

interests. The following initiatives have been taken by the college to foster gender equity. The institution has installed CC (Close Circuit) cameras at different places in the campus for a strict surveillance. Committees such as the **Discipline Committee and Students' Grievance Committee** are active and monitor continuously for a hassle free and conducive atmosphere for learning. As students also are members of these committees, it drives a sense of responsibility towards building and sustaining a secured environment. The **Student Council** is a forum where equal preference is given to both the genders with a view to sensitizing them towards building an institution that is free from gender prejudices. The institution has a network with the police administration and NGO's talks on gender related issues, ragging, cybercrime and other anti-social elements prevailing in the society. The **Women Development Cell** has organized programs for all the girl students in the college on safety and defense mechanism techniques.

(b) **Counselling:** Personal Counselling provides an opportunity for teachers to explore students' attitudes and concerns in a supportive and non-judgmental environment. The Class- in-charges would function as counsellors for issues on a day-to-day basis at the class level. When it is identified that the issues/ concerns of the students need professional handling, they would be referred to the Professional counsellor, where cross talks and interaction would help towards a possible solution. Students come for Professional Counselling when they are dealing with stress, losses, difficult relationships, feeling isolated or depressed, peer pressure, lack of ability to cope with academics, impractical expectations of the parents/ teachers and many others.

(c) **Common Room:** The institution has Girls common room in BLOCK NO. 49 with an area coverage of 120 square feet. The Common room has a washroom facility. In addition

with that college provides common room for Boys along with Gymkhana in BLOCK No. 57 with area coverage of 126 square feet.

Our college is presently affiliated to University of Mumbai. Our institution had a metric rise and developed into a premier institution of education. The institution outreaches to widest range of students from backward as well as remote area in and around Vasai-Virar area. Giving appropriate emphasis on curricular and co-curricular activities, institution attempts to develop personalities of our students through teaching and value based educational activities. The institution is committed to empowering students to think independently; to understand the complexities and challenges of today's life and transform them into opportunities; to set benchmark for others and lead the students towards the brighter future with full of morals. Uploading the traditions laid down by the founders, the institution surges ahead towards excellence. In addition to the conventional academic activities our institution undergoes several co-curricular activities and best practices for the overall development of the institution and the students.

The institution has undertaken numerous safety and security measures in the campus. CCTV cameras have been installed at prominent places and in all the class rooms. Firefighting equipment's are installed and 24 Hours security is provided in the campus. Gender equity is followed in different activities. Counselling of girl students is carried out under WDC. College has a rain water harvesting, rain water is effectively collected and used in gardening and other purpose. Utilization of heat in the form of solar energy to generate electricity is taken up by the college by installing solar panels. Plantation is done in and around the campus. College adapts the strategy of fusion of co-curricular and extra- curricular activities. Our college has organized International Conference in association with University of Mumbai.

Dr. Babasaheb Ambedkar Science and Advocate Gurunath Kulkarni Commerce Mahavidyalya has been aiming to provide quality education to the under privileged population. The college has been continuously

imparting knowledge to the students who are financially weak in the area of Vasai. The college continues to enhance its teaching learning methods which helps the students in the all-round development as well as helping students to strive for excellence in academics. To help the students become the best professionals with the career driven approach by providing them with placements from the best companies. Besides academics, students are engaged in extra-curricular activities. The automation of the library is going on, besides the infrastructure is also being developed as well as improved to cope up with the increasing strength of students. In our college the students are encouraged to participate in various co-curricular activities, and also in a process to register the Alumni association of ex-students. The college has various committees working for the development and progress of girl students such as WDC, which is another vital focus of the institution. The governing body of the college works in close so-operation with Principal, staff and different committees to regulate and maintain an amicable and scholastic environment. Our college has an active NSS unit as a part of our extensive social program. The institution takes pride in environment based activities to create holistic consciousness among students and staff.

This college is located in Palghar district, 30 km north of Mumbai. The city is located on the north bank of Vasai Creek. The students taking education in this college are mostly of middle and lower middle class and the college has brought them into the main stream of education. All the streams admissions are full in our college and since last three years we are demanding the additional seats from university to cope up with the admissions to the nearby and needy students. We have sufficient no of faculty for each stream.

Student centric modern technology is used in the teaching learning process, projector, power point presentation and internet are used in the teaching learning process, by the teachers.

Teachers participate in various state, National and International level conferences, seminars, and workshops In order to get innovative ideas, creation and innovations.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 0

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description

Document

List of gender equity promotion programs organized by the institution

[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

Response:

(a) Safety and Security: The institution gives highest priority to safety and security of students and staff and ensures a proper system in place so that both the genders feel safe and free to pursue their educational interests. The following initiatives have been taken by the college to foster gender equity. The institution has installed CC (Close Circuit) cameras at different places in the campus for a strict surveillance. Committees such as the **Discipline Committee and Students' Grievance Committee** are active and monitor continuously for a hassle free and conducive atmosphere for learning. As students also are members of these committees, it drives a sense of responsibility towards building and sustaining a secured environment. The **Student Council** is a forum where equal preference is given to both the genders with a view to sensitizing them towards building an institution that is free from gender prejudices. The institution has a network with the police administration and NGO's talks on gender related issues, ragging, cybercrime and other anti-social elements prevailing in the society. The **Women Development Cell** has organized programs for all the girl students in the college on safety and defense mechanism techniques.

(b) Counselling: Personal Counselling provides an opportunity for teachers to explore students' attitudes and concerns in a supportive and non-judgmental environment. The Class- in-charges would function as counsellors for issues on a day-to-day basis at the class level. When it is identified that the issues/ concerns

of the students need professional handling, they would be referred to the Professional counsellor, where cross talks and interaction would help towards a possible solution. Students come for Professional Counselling when they are dealing with stress, losses, difficult relationships, feeling isolated or depressed, peer pressure, lack of ability to cope with academics, impractical expectations of the parents/ teachers and many others.

(c) **Common Room:** The institution has Girls common room in BLOCK NO. 49 with an area coverage of 120 square feet. The Common room has a washroom facility. In addition

with that college provides common room for Boys along with Gymkhana in BLOCK No.

57 with area coverage of 126 square feet.

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 33796

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 0

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 33796

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5 Waste Management steps including:

- Solid waste management

- **Liquid waste management**
- **E-waste management**

Response:

The college is proud to say that minimal waste is generated in the campus. Waste is segregated as per Vasai-Virar Municipal Corporation guidelines. Waste generated in the campus is segregated as solid waste. Old computers and other electronic gadgets and equipment are sold to junk dealers dealing with e-waste management. Liquid waste generated from the toilets is let out into a proper drainage line.

Solid waste which mainly involves plastic and paper is collected in separate dustbins and handed over to Vasai-Virar Municipal Corporation workers. Separate bins are also kept in all floors for solid waste. Students are asked to dispose waste only in the designated bins. All classes are provided with dustbins for solid waste disposal. Old newspapers, Books, used water bottles etc. are sold to vendors dealing in recycling. College has plans to make the campus plastic free in the near future. The college is now in possession of Vasai Virar Municipal Corporation manual regarding handling waste at micro level. All the guidelines mentioned in the manual are strictly followed.

File Description	Document
Any additional information	View Document

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Rainwater harvesting technology is used in our campus to collect and store rain water for later use from relatively clean catchment. It helps in the availability of portable water, as rainwater is to a large extent free of salinity and other salts. Rainwater harvesting structure is in the corner of the playground. The main purpose of rainwater harvesting is to recharge the groundwater..

Large green area of the college campus allows for percolation of water into the soil thereby facilitating recharging of underground water reserves. College only uses non-potable water provided by PWD for maintaining gardens and farms. Rain water harvesting is being practiced in the new building. Water table level is high and buildings need to be protected against rising. Most places and buildings of the college are protected from excessive water by plinth protection. White Eucalyptus trees are a part of the college campus to ensure that the water table is low and the buildings do not have rising. There are two underground tanks to collect the rainwater and two over the ground 1000L tanks for collecting rainwater from the spouts.

It has been obtained from the profile students joining various courses of the college that there are many students coming from the rural areas with low economic back ground. Their parents are unable to provide them a sustained financial support because agriculture, being a gamble with rain in the district, is not a source of assured income. So, the noble objectives of the practice are to extend financial all. The college

plans to make the campus plastic free in the near future

The expected outcome is that the students should be able to complete their degrees with good marks. The beneficiaries should treat the needy with the principle of 'lend a helping hand without discrimination.'

The college campus is about 2.1 acres. There are more than 223 trees and plants in the college. The green patch of the campus includes well maintained gardens, plants and trees. There is also a Nursery maintained by the college. The students, staff and management are sensitive to environmental issues. Many students use eco-friendly bicycles to commute to college. The campus has a bicycle stand to park bicycles. College provides transport to both students and faculty members. Thus reducing the number of private vehicles to commute to college. The Environment committee of the college puts up awareness posters on notice board on issues relating to conservation and protection of environment. Posters regarding the dangers of plastic on the environment, newspaper clippings on environmental issues like pollution are regularly displayed in the notice board by the Environment committee. Posters on "Effects of pollution" were displayed by the students on 15th July every year to create awareness on pollution.

An environment committee explained awareness program on the importance of lakes. The college plans to make the campus plastic free in the near future. Staff members are advised to reduce taking printouts, use both sides of the paper, etc. The office too is making efforts.

File Description	Document
Any additional information	View Document

7.1.7 Green Practices

- Students, staff using
 - a) Bicycles
 - b) Public Transport
 - c) Pedestrian friendly roads
- Plastic-free campus
- Paperless office
- Green landscaping with trees and plants

Response:

The college campus is about 2.1 acres. There are more than 223 trees and plants in the college. The green patch of the campus includes well maintained gardens, plants and trees. There is also a Nursery maintained by the college. The students, staff and management are sensitive to environmental issues. Many students use eco-friendly bicycles to commute to college. The campus has a bicycle stand to park bicycles. College provides transport to both students and faculty members. Thus reducing the number of private vehicles to commute to college. The Environment committee of the college puts up awareness posters on notice board on issues relating to conservation and protection of environment. Posters regarding the dangers of plastic on the environment, newspaper clippings on environmental issues like pollution are regularly displayed in the notice board by the Environment committee. Posters on "Effects of pollution" were displayed by the students on 15th July every year to create awareness on pollution.

An environment committee explained awareness program on the importance of lakes. The college plans to make the campus plastic free in the near future. Staff members are advised to reduce taking printouts, use both sides of the paper, etc. The office too is making an effort to minimize the use of papers

File Description	Document
Any additional information	View Document

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 12

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	3	4	2	0

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 12

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	3	4	2	0

File Description	Document
Report of the event	View Document

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes	
File Description	Document
Any additional information	View Document

7.1.13 Display of core values in the institution and on its website	
Response: Yes	
File Description	Document
Any additional information	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations	
Response: Yes	
File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document

7.1.15 The institution offers a course on Human Values and professional ethics	
Response: Yes	
File Description	Document
Any additional information	View Document

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions	
Response: Yes	
File Description	Document
Any additional information	View Document
Provide URL of supporting documents to prove institution functions as per professional code	View Document

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal	
--	--

harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 12

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	3	4	2	0

File Description

Document

List of activities conducted for promotion of universal values

[View Document](#)

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

The national festivals in any country are cherished as auspicious days. Republic Day, Independence Day and Gandhi Jayanti are celebrated as National festivals of India. All those three National holidays are “Independence” centric as they are connected to India’s freedom from British rule. Every year, the college celebrates the national holidays with complete preparation and with traditional gaiety.

Independence Day : It is celebrated every year along with college students. It is a grand event marked with the flag hosting by the Chief Guest and speech are also given by them. Various cultural activities related to independence movement are exhibited.

Republic Day: India celebrates the Republic Day every year on the 26th of January since 1950, when Constitution of India came into force. Republic day in India is of the great importance in the history as it tells us all about each and every struggle of Indian freedom. People who were fighting for Independence of India took a pledge on the same day in 1930 at the banks of Ravi River in the Lahore to achieve a complete independence (means Poorna Swarajya) of India.

Gandhi Jayanti: One of the most popular occasions in India and one of the three national holidays, Gandhi Jayanti is celebrated in our college campus on 2nd October of every year to mark the birth anniversary of Mahatma Gandhi. Gandhi was also popularly known as the Father of our Nation, Bapu or simply Mahatma. The day is declared as a national holiday and all schools and offices are shut on this festival. The principles of truth, non-violence and honesty are remembered and widely publicized among the students of the college.

Ambedkar Jayanti / Birth Anniversary of Dr. Bhimrao Ambedkar : In our college we have admitted

students with no difference of caste, creed, colour, age and gender gaps etc, to mould them well educated and being away from these differences. To ensure that we are kept celebrating Ambedkar Jayanti every year by the presence of students, staffs, dignitaries and people with great enthusiasm more than like a festival on 14th April in order to commemorate the birthday of Dr. Bhimrao Ramji Ambedkar and his contributions for the people of India.

Rashtriya Ekta Diwas (National Unity Day): It was introduced by the Government of India and inaugurated by Indian Prime Minister Narendra Damodardas Modi in 2014. The intent is to pay tribute to Vallabhbhai Patel, who was instrumental in keeping India united. It is to be celebrated on 31 October every year as annual commemoration of the birthday of the Iron Man of India Sardar Vallabhbhai Patel, one of the founding leaders of Republic of India. Since then, is being celebrated in our college campus to maintain peace and harmony among students and teaching.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

Financial functions:

Budget based operations are carried out at the institutional level; information about budget availability is informed to concerned staff members. Responsible accounting is followed from the preparation of budget to the conducting of the event. The proof for expenses is submitted by the forum conveners thereby maintaining transparency.

Academic functions:

Reverse subject allocation is followed in the subject allotment; the junior staff is given priority to choose the subjects for the coming semester. The HODs of the concerned stream looks into the proper allocation of practical and theoretical subjects. Lesson plan is prepared and work diary is maintained by all the faculties monitored by the HODs and the Principal.

Administrative functions:

The administrative operations are all carried out on the basis of the rules and a regulation prescribed in the University of Mumbai thereby follows transparency.

Auxiliary functions:

The auxiliary operations are carried out through the institutional circulars. All programs that are planned by the Management, the information regarding the same is passed to all staff through circulars and thereby very transparent.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Title of the Practice:

1) Financial Aid to the deserving students by the college

Objectives of the Practice

It has been obtained from the profile students joining various courses of the college that there are many students coming from the rural areas with low economic back ground. Their parents are unable to provide them a sustained financial support because agriculture, being a gamble with rain in the district, is not a source of assured income. So, the noble objectives of the practice are

- To extend financial aid to the poor students, especially from the rural, to save them from discontinuation of their studies owing to poverty.
- To support financially all the deserving poor students without any discrimination of caste, creed or gender.
- To promote the 'equality' among the students.
- To inculcate the values of 'generosity' and a 'sense of social responsibility' among the students.

The expected outcome is that the students should be able to complete their degrees with good marks. The beneficiaries should treat the needy with the principle of 'lend a helping hand without discrimination.'

The Context

The noble objective had its teething as well as challenging troubles in its designing and implementation.

- Pooling up of the required resources was a tough task.
- After many awareness sittings with the all concerned, the college set up a 'hundi' on the campus for voluntary donations by students, staff and other visitors including charity organizations. The college struggled a lot in deciding the eligibility criterion for the aid.
- After comprehensive deliberations with students and teachers, it was decided to extend the benefit to all the poor students, who do not have the advantage of government or endowment scholarships, without any discrimination of caste, creed or gender.
- Verification of the financial backwardness of the aspirants was yet another challenge.
- The management has insisted on strict adherence to the rules framed. about this fund in spite of the influential sections' and caste associations' undue interference in the implementation of the practice.

The Practice

In and around the areas of the college, there has been a long history of frequent droughts and famines, which have ravaged the rural life throwing the people into miserable conditions of abject poverty, illiteracy and ill-health. In a situation of such dire poverty, whatever meager resources available are used primarily to make both ends meet. So, sending their children to the town for higher education becomes almost impossibility for the poor parents in the rural areas, in the context of higher education demanding higher amounts of money. Though, sometimes, they do venture to admit their children to colleges in the town, they are unable to give sustained financial support throughout the course of study because agriculture, being a gamble with rain in the district, is not a source of assured income. So, it is evident that without financial support from an external source, the rural youth cannot hope to successfully complete their higher studies.

2. Degree Distribution Ceremony

Dr. Babasaheb Ambedkar Science And Advocate Gurunath Kulkarni Commerce Mahavidyalaya has the culture of celebrating 'Degree Distribution ceremony following the procedural functions that sanctifies culmination of all learning of the new Graduates ready to explore new pastures.

Objectives

1.To promote students to the rolls of honour list of the college University of Mumbai by conferring them Degrees.

The Context

1. All ideas were discussed with the resource people and the statutory bodies
2. Categorization of awards eligibility criteria were discussed as per the university policy.

The Practice

1. The Chief Guest announces them Graduates and confers the honours to the students.
2. The Founder and Principal gives his 'Convocational Address' that provides a sense of accomplishment and motivation to the Graduates.

Evidence of Success

1. Graduates register themselves in the Alumni registration Form.
2. A positive feedback is received on the sanctity of the event from the guests and students.

Problems Encountered

1. Some students wouldn't attend because of time, travelling and other constraints.
2. Reassigning roles to the guests in case of absenteeism of any of the guests just before the event begins.

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

Our college is presently affiliated to University of Mumbai. Our institution had a metric rise and developed into a premier institution of education. The institution outreaches to widest range of students from backward as well as remote area in and around Vasai-Virar area. Giving appropriate emphasis on curricular and co-curricular activities, institution attempts to develop personalities of our students through teaching and value based educational activities. The institution is committed to empowering students to think independently; to understand the complexities and challenges of today's life and transform them into opportunities; to set benchmark for others and lead the students towards the brighter future with full of morals. Upholding the traditions laid down by the founders, the institution surges ahead towards excellence. In addition to the conventional academic activities our institution undergoes several co-curricular activities and best practices for the overall development of the institution and the students.

The institution has undertaken numerous safety and security measures in the campus. CCTV cameras have been installed at prominent places and in all the class rooms. Firefighting equipment's are installed and 24 Hours security is provided in the campus. Gender equity is followed in different activities. Counselling of girl students is carried out under WDC. College has a rain water harvesting, rain water is effectively collected and used in gardening and other purpose. Utilization of heat in the form of solar energy to generate electricity is taken up by the college by installing solar panels. Plantation is done in and around the campus. College adapts the strategy of fusion of co-curricular and extra- curricular activities. Our college has organized International Conference in association with University of Mumbai.

5. CONCLUSION

Additional Information :

Our college is presently affiliated to University of Mumbai. Our institution had a metric rise and developed into a premier institution of education. The institution outreaches to widest range of students from backward as well as remote area in and around Vasai-Virar area. Giving appropriate emphasis on curricular and co-curricular activities, institution attempts to develop personalities of our students through teaching and value based educational activities. The institution is committed to empowering students to think independently; to understand the complexities and challenges of today's life and transform them into opportunities; to set benchmark for others and lead the students towards the brighter future with full of morals. Uploading the traditions laid down by the founders, the institution surges ahead towards excellence. In addition to the conventional academic activities our institution undergoes several co-curricular activities and best practices for the overall development of the institution and the students.

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Concluding Remarks :

Dr. Babasaheb Ambedkar Science and Advocate Gurunath Kulkarni Commerce Mahavidyalaya has been aiming to provide quality education to the under privileged population. The college has been continuously imparting knowledge to the students who are financially weak in the area of Vasai. The college continues to enhance its teaching learning methods which helps the students in the all-round development as well as helping students to strive for excellence in academics. To help the students become the best professionals with the career driven approach by providing them with placements from the best companies. Besides academics, students are engaged in extra-curricular activities. The automation of the library is going on, besides the infrastructure is also being developed as well as improved to cope up with the increasing strength of students. In our college the students are encouraged to participate in various co-curricular activities, and also in a process to register the Alumni association of ex-students. The college has various committees working for the development and progress of girl students such as WDC, which is another vital focus of the institution. The governing body of the college works in close so-operation with Principal, staff and different committees to regulate and maintain an amicable and scholastic environment. Our college has an active NSS unit as a part of our extensive social program. The institution takes pride in environment based activities to create holistic consciousness among students and staff.